



Revenue Branch  
 1435 Water Street  
 Kelowna, BC V1Y 1J4  
 250 469-8757  
 kelowna.ca/propertytax

# Pre-Authorized Withdrawal System <sup>PAWS</sup> Revision Form

CHANGE  
 CANCEL

You can make changes and/or cancel your participation in PAWS online at [kelowna.ca](http://kelowna.ca) by selecting Online Services, then Property Tax eServices. You will need your Tax Roll number and Access Code to logon. Both are located on the upper right hand corner of your current tax notice.

If you wish to change or cancel your participation in PAWS and/or if you sell your property, notification of cancellation is required on or before the 1<sup>st</sup> of the month or prior to date of sale.

Please print clearly.

Effective Date: _____/_____/_____ YEAR MONTH DAY	Roll Number:	Email:
First Name:	Last Name:	
Property Address:		
Phone #'s: Home:	Work:	Cell:

## THIS IS TO AUTHORIZE THE CITY OF KELOWNA TO

√ Check One:

- Change my personal information as noted above
- Change my bank account number (attach one of your cheques marked "VOID")
- Change my monthly withdrawals to \$: \_\_\_\_\_
- Do not take a withdrawal from my bank account for the following months:
 

Jan <input type="checkbox"/>	Feb <input type="checkbox"/>	Mar <input type="checkbox"/>	Apr <input type="checkbox"/>	May <input type="checkbox"/>	June <input type="checkbox"/>
Jul <input type="checkbox"/>	Aug <input type="checkbox"/>	Sep <input type="checkbox"/>	Oct <input type="checkbox"/>	Nov <input type="checkbox"/>	Dec <input type="checkbox"/>
- Cancel participation in PAWS. There are no refunds under this plan. **Selling Your Property:** Credit payments remain with the property and should be adjusted at the time of sale on the Statement of Adjustments prepared by the Lawyer or Notary.

\_\_\_\_\_  
 SIGNATURE OF SIGNING AUTHORITY

Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
 YEAR MONTH DAY

OFFICE USE: 

Confirmed	
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## APPLY

Forward your application to: Revenue Branch, City Hall, 1435 Water Street, Kelowna, BC V1Y 1J4 or fax to 250 862-3391 or email to [revenue@kelowna.ca](mailto:revenue@kelowna.ca).