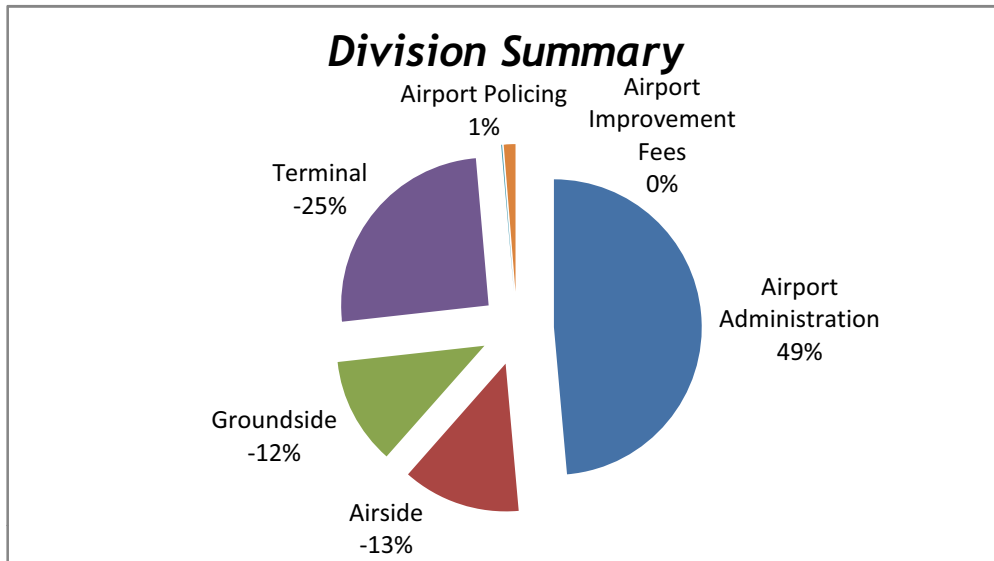


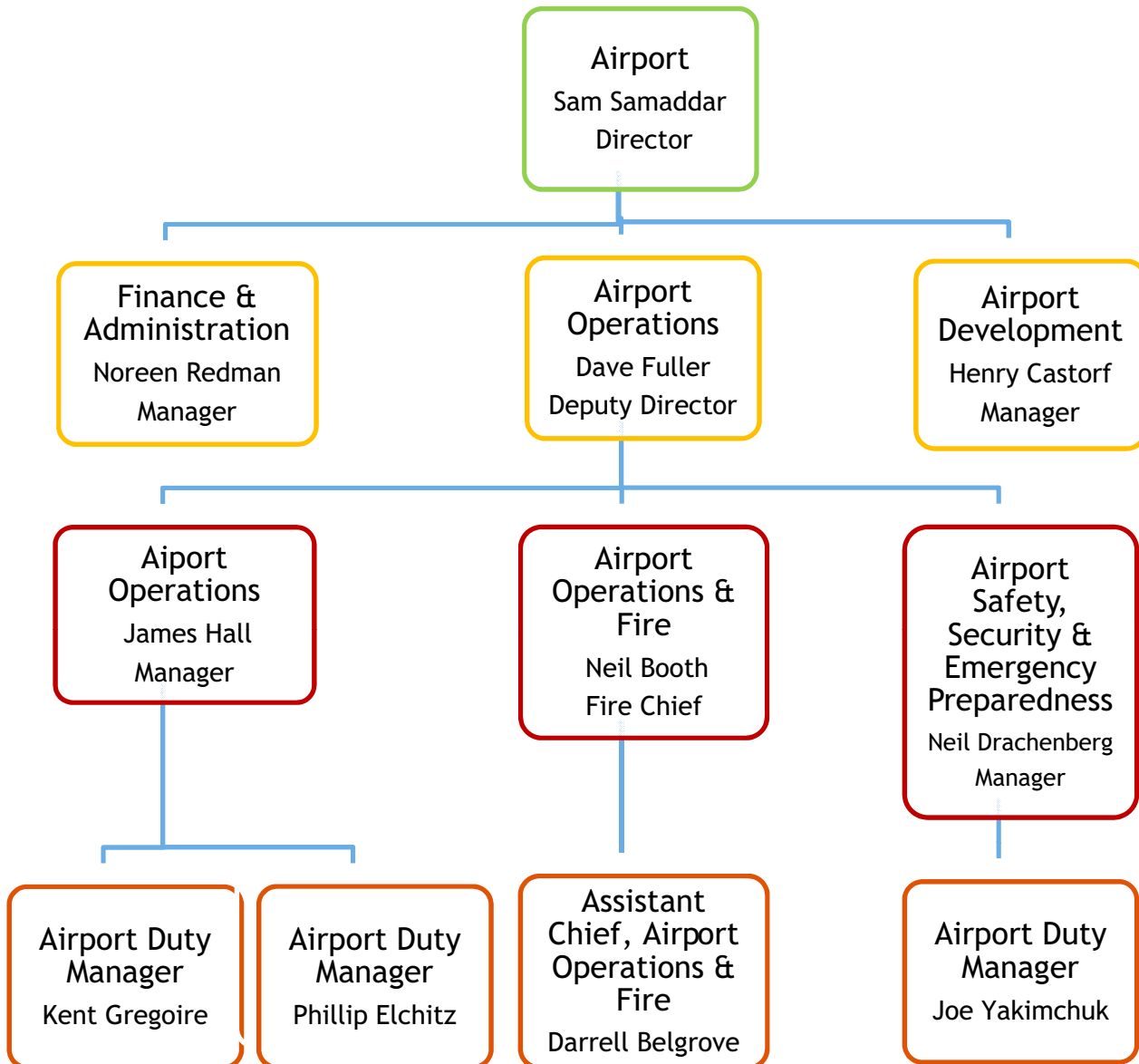


Sam Samaddar - Director



## Department Overview

	Revised Adopted 2009	Financial Plan 2010	Change from Prior Year	Percent Change
<b>Taxation Expenditures</b>				
Net Operating	0	0	0	0.0%
Capital	0	0	0	0.0%
<b>Total Taxation Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Authorized Positions</b>	<b>34.6</b>	<b>35.1</b>	<b>0.5</b>	<b>1.4%</b>





## DEPARTMENT GOALS

To provide high quality airport services in a safe and cost effective manner and in compliance with Federal regulations, as a part of the National Airport system.

To support the achievement of the municipality's social, economic and environmental objectives.

To develop capital infrastructure to meet the needs of customers and stakeholders.

To use a full range of innovative options to generate sufficient revenue to operate on a financially self-sufficient basis.

In collectively working towards these goals, the YLW team will be fast and flexible, customer-focused and strive for continuous improvement.

## CURRENT YEAR OBJECTIVES

### A Healthy, Active Community

- ▶ Develop a sense of place to brand the airport that will be inclusive of the community it serves.

### A Growing, Progressive Economy

- ▶ Building on the success of 2009 further development of air services will be pursued by working closely with our Airline partners, the business community and tourism stakeholders.
- ▶ A new head lease will be negotiated with Transport Canada.

### A Natural, Protected Environment

- ▶ An environmentally friendly security fence-line management product will be installed to reduce chemical pesticide use and complete the security fence-line road network.
- ▶ The 2005 Environmental Management Plan will be updated.

### Diverse and Sustainable Infrastructure

- ▶ To meet legislated Transport Canada reduced/low visibility regulations an investment will be made in runway guard lights and interlacing of the runway light system.
- ▶ Detailed design will be completed for the elements associated with the "Drive to 1.6 Million Development Program".
- ▶ A new Airport Fire Fighting vehicle will be purchased to ensure the airport is well positioned to meet Canadian Aviation regulations.

### Strong Innovative Leadership

- ▶ The requirements associated with Phase II of Safety Management System (SMS) regulation will be submitted to Transport Canada by March 31, 2010.
- ▶ Seasonal support to the Airport mechanic by employing a 1/3 FTE position during winter operations.

### Sound Fiscal Management

- ▶ A review of the Airport Terminal Fee will be conducted.
- ▶ Opportunities to develop new revenue streams will be investigated.

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**AIRPORT**

COMPARISON OF 2009 AND 2010 REVENUES AND EXPENDITURES

	<b>2009 BUDGET</b>	<b>2010 BASE</b>	<b>2010 CHANGES</b>	<b>TOTAL</b>
<b>REVENUES</b>				
Landing & Other Airside Fees	2,549,275	2,641,353	34,927	2,676,280
Terminal Fees, Concessions	3,562,790	2,870,038	172,022	3,042,060
Vehicle Parking	3,038,690	3,263,190	(224,500)	3,038,690
Land Rentals	326,719	322,156	11,090	333,246
Airport Improvement Fee	6,603,000	6,143,770		6,143,770
Contributions From Reserve		-		
	<u>16,080,474</u>	<u>15,240,507</u>	<u>(6,461)</u>	<u>15,234,046</u>
<b>EXPENDITURES</b>				
Administration	976,727	972,227	101,025	1,073,252
City Services	675,355	745,018		745,018
Air Terminal Complex	2,641,129	1,683,252	152,344	1,835,596
Groundside Operations	1,036,965	1,203,765	(35,871)	1,167,894
Airside Operations	1,538,743	1,513,727	175,064	1,688,791
Policing	77,880	77,880	(28,830)	49,050
Approp. to Reserve	2,526,775	2,558,775		2,558,775
Approp. to AIF Reserve	4,498,245	4,586,730	(547,715)	4,039,015
Debt	2,108,655	2,076,655		2,076,655
Interest Expense				
	<u>16,080,474</u>	<u>15,418,029</u>	<u>(183,983)</u>	<u>15,234,046</u>
<b>Transfer to Airport Capital</b>				
<b>Net Operating Revenue</b>		<u>(177,522)</u>	<u>177,522</u>	
<b>Surplus/(Deficit)</b>		<u>(177,522)</u>	<u>177,522</u>	
<b>Capital - Other Funding Sources</b>	<u>16,878,580</u>		<u>2,545,000</u>	<u>2,545,000</u>
<b>Projected Accumulated Surplus*</b>	532,771			532,771

\*Does not include the outstanding obligation under the AIF program.

## Department ID Section Descriptions

### Finance & Administration

Kelowna International Airport has been managed and operated by the City of Kelowna since its inception in 1946. Direct benefits in employment were estimated at 2,000 jobs in 2006. Projected growth and activity will lead to over 3,000 jobs by 2015, resulting in over \$525 million in economic output.

### Airport Development

Kelowna City Council has established an Airport Advisory Committee to encourage participation from neighbouring communities. The aim is to provide high quality airport facilities in a safe and cost effective manner and assure the capability and flexibility to meet future changes in air transportation, technology and operations.

### Airport Operations

The Airport's four scheduled air carriers, Air Canada, Horizon Air, WestJet and Central Mountain Air serve a catchment area of over 500,000 people including the regions of the north and south Okanagan and the Kootenays. Approximately 30 departures per day offer service to five major international airports; Calgary, Edmonton, Seattle, Toronto and Vancouver. Non-stop service is also provided to a number of other communities in Western Canada including Victoria and Prince George. Seasonal charter service is available to destinations in Mexico.

## PERFORMANCE MEASURES

<i>PROGRAM INPUT MEASURES</i>		Revised Adopted 2009	Financial Plan 2010
106	Airport Administration	4,033,295	1,822,171
230	Airside	(1,302,041)	(484,961)
231	Groundside	(1,313,216)	(439,861)
232	Terminal	(1,300,801)	(950,299)
233	Airport Improvement Fees	(195,117)	3,900
234	Airport Policing	77,880	49,050
<b>Total Net Operating Expenditures</b>		<b>0</b>	<b>0</b>



## PERFORMANCE MEASURES

	Actual 2008	Estimated 2009	Proposed 2010
<b>PROGRAM OUTPUTS</b>			
Financial Audits or Studies	1	1	1
<b>PROGRAM OUTCOMES</b>			
Safety Management System Audit	1	1	1.00
Terminal and Airside Safety Audits	1	1	1.00
Security Audits	4	8	8.00
Key Control Audits	0	2	2.00
Airport Policing/Log Audits	4	4	4.00
After Hours Operational Audits	4	4	4.00
Tenant Leasehold Audits	24	10	30.00
Concession Inspections	94	96	96.00
Meet medium long term passenger activity forecast of 4.3% to achieve 2.4 million passengers by 2025	8.90%	5.92%	4.74%
<b>EFFICIENCY MEASURES</b>			
Airline Enplaned Cost Per Passenger will not exceed \$8.00	\$ 5.92	\$ 6.32	\$ 7.00
<b>CUSTOMER SATISFACTION</b>			
Annual Customer Satisfaction Benchmarking Rating will not be lower than 90%	96%	90%	90%
<b>INNOVATION AND LEARNING</b>			
Communications Meetings:			
Quarterly General Staff Meetings	2	3	4
Management Meetings	12	18	24
Admin Staff Meetings	20	20	20
Airport Operations Team/Group Meetings	6	6	6
Airport Operations Employee/Mgr 1:1 meetings per person	12	12	12
Airport Operations Specialist Training Hours per person	11.15	12.0	16

## REVENUES / EXPENDITURES BY CATEGORY

	Revised 2009	Provisional 2010
<b><u>REVENUE</u></b>		
PROPERTY TAX	0	0
PARCEL TAX	0	0
FEES AND CHARGES	(17,109,865)	(16,636,579)
OTHER REVENUE	(3,593,315)	(3,602,295)
TRANSFERS FROM FUNDS		
Special (Stat Reserve) Funds	0	0
Development Cost Charges	0	0
Accumulated Surplus	0	32,000
<b>TOTAL REVENUE</b>	<b>(20,703,180)</b>	<b>(20,206,874)</b>
<b><u>EXPENDITURES</u></b>		
SALARIES AND WAGES	2,865,438	2,949,952
INTERNAL EQUIPMENT	17,134	21,400
MATERIAL AND OTHER	4,602,141	4,997,229
CONTRACT SERVICES	335,380	314,300
DEBT	2,708,655	2,676,655
RCMP CONTRACT	0	0
INTERNAL ALLOCATIONS	760,917	840,768
TRANSFER TO FUNDS		
Special (Stat Reserve) Funds	0	0
Development Cost Charges	0	0
Accumulated Surplus	9,413,515	8,406,570
<b>TOTAL EXPENDITURES</b>	<b>20,703,180</b>	<b>20,206,874</b>
<b>NET OPERATING EXPENDITURES</b>	<b>0</b>	<b>0</b>
<b><u>CAPITAL EXPENDITURES</u></b>		
GROSS EXPENDITURES	13,910,950	2,545,000
OTHER FUNDING SOURCES	13,910,950	2,545,000
<b>TOTAL UTILITY REVENUE</b>	<b>0</b>	<b>0</b>
<b>NET OPERATING &amp; UTILITY CAP. EXP.</b>	<b>0</b>	<b>0</b>



Description of Program Changes	2010 Gross Cost Change	2010 Net Impact	2010 FTE
1) 2009 One-time Supplementals			
2) Annualized 2009 Budget Costs			
3) Salary Adjustments	\$58,065	(\$118,867)	
4) Other Adjustments	\$296,389	\$296,389	
5) Departmental Adjustments			
6) 2010 Supplementals	(\$676,108)	(\$203,682)	0.5
7) 2010 Expensed Project Supplementals	\$54,990	\$54,990	
8) 2010 Expenditure Reductions	(\$61,200)	(\$28,830)	
<b>Total Changes for 2010</b>	(\$327,864)	\$0	0.5

### *Unfunded 2010 Requests*

1) 2010 Supplementals		
2) 2010 Expensed Project Supplementals		
3) 2010 Expenditure Reductions		
<b>Total Unfunded Requests for 2010</b>	-	-

Authorized F.T.E. Positions	Revised Adopted 2009	Financial Plan 2010
<i>Salaried</i>	33.3	33.3
<i>Hourly</i>	1.3	1.8
<i>Contract</i>		

## 2010 Supplemental Request Summary

### PROVISIONAL Budget

#### Utility Funds Summary

Page	Title	Gross Amount	Revenue	Funding Source	Net Amount	One Time Ongoing
	<b><u>Airport</u></b>					
R13	Assistant Mechanic	24,030	-		24,030	ON-GOING
R14	Professional & Consulting Services - Economic I	42,000	-		42,000	ONE TIME
R15	Changes in Airport Administration	52,330	(6,695)	REVENUE	59,025	ON-GOING
R16/7	Changes in Airside Operations	136,604	189,567	REVENUE	(52,963)	ON-GOING
R18/9	Changes in Groundside Operations	(59,001)	(316,950)	REVENUE	257,949	ON-GOING
R20/1	Changes in Terminal Revenue	-	120,022	REVENUE	(120,022)	ON-GOING
R22	Changes in Terminal Expenditures	134,014	-		134,014	ON-GOING
R23	Changes in Airport Improvement Fees	(458,370)	(458,370)	REVENUE	-	ON-GOING
R24	Changes in General Reserve Appropriation	(547,715)	-		(547,715)	ON-GOING
	<b>Department Priority 1 Totals</b>	<b><u>(676,108)</u></b>	<b><u>(472,426)</u></b>		<b><u>(203,682)</u></b>	

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Assistant Mechanic		EXPANDED

**Justification:**

Growth at the airport both in terms of hours of operation and the length of the runway has necessitated an increased number of vehicles as well as additional wear and tear on the vehicles. As the airport's fleet ages, greater frequency of repairs are required and it is no longer possible for one mechanic to keep pace with the work load during the peak winter season.

The request is for a mechanic's assistant for the period of November through February of each year. This position will be hired from within the City's seasonal workforce.

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Delay in maintaining critical airside maintenance and operational equipment would result in closure of airside operations.

Account	2010	2011	2012
5255.230.1246.*.*.000.20.* Wages - Airport	19,230	19,230	19,230
5255.231.1247.*.*.000.20.* Wages - Airport	4,800	4,800	4,800
<b>TOTAL COST ADDITION:</b>	<b>24,030</b>	<b>24,030</b>	<b>24,030</b>

## 2010 Supplemental Request Details

<b>Division:</b> Corporate Sustainability	<b>Priority:</b> 1
<b>Department:</b> Airport	
<b>Branch:</b> Airport	<b>ONE-TIME</b>
<b>Description:</b> Professional & Consulting Services - Economic Impact Study	<b>EXPANDED</b>

**Justification:**

A one time addition is requested to conduct a full Economic Impact Study of Kelowna International Airport on the community. The last study was completed in 2005.

The 2010 Base Budget for Professional and Consulting Services is \$166,000.

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Current marketing research data would not be available for future airport development and communciations would not improve.

Account	2010	2011	2012
7520.106.1006.*.100.20.* Professional & Consulting Services	42,000	0	0

<b>TOTAL COST ADDITION:</b>	<b>42,000</b>
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## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Airport Administration		EXPANDED

**Justification:**

The changes in administration are a result of the necessity to work closely with our airline partners, business community and tourism stakeholders on the promotion and development of air services, the 2009 reclassification of an airport operations clerk position to an airport legal and administrative coordinator position to better reflect required duties (note full cost estimated at \$6,000 also see AIF supplemental for \$1500), the decreased cost of fuel and consumption of fuel by car rental companies resulting in a decreased fuel administration fee, the Airport Director not having a company vehicle reducing insurance costs, and product cost.

The 2010 Base Budget is: \$1,721,745

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Changes will not be reflected within the 2010 Budget and potential loss of new or existing air services.

Account	2010	2011	2012
4000.106.1006.*.000.20.* General Revenue	25	25	25
4035.106.1006.S4290*.100.20.*	6,670	6,670	6,670
6100.106.1006.*.100.20.* Audit Expense	200	200	200
6720.106.1006.*.100.20.* Insurance - Auto	( 1,260)	( 1,260)	( 1,260)
7218.106.1006.*.000.20.* Marketing & Media Expense	47,890	47,890	47,890
7570.106.1006.*.100.20.* Repair Expense	1,000	1,000	1,000
5200.106.1006.*.100.20.* Salaries	4,500	4,500	4,500
<b>TOTAL COST ADDITION:</b>	<b>59,025</b>	<b>59,025</b>	<b>59,025</b>

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Airside Operations		EXPANDED

**Justification:**

The changes in Airside Operations revenue are a result of a decrease in airline overnight parking, the first full year of a ground handlers concession fee, an increase in frequency of domestic aircraft and the gauge and frequency of international aircraft, an increase in general aviation landings, a reduction in the cost of fuel and the annual 2% increase in land rental revenue.

The changes in airside expense are due to the increased length of the runway along with the increased age and number of vehicles resulting in higher maintenance and repairs, the cost to outfit a new air airport firefighting vehicle, the annual increase to the Airport's Master Building and Technical Services contract, and product costs.

The 2010 Revenue base budget is: \$3,023,596.

The 2010 Expenditure base budget is: \$1,539,517.

Net Revenue is: \$1,484,079.

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Costs of doing business would not be reflected within the budget.

Account	2010	2011	2012
4082.230.1246.S2752.*.275.20.* Airport - Aircraft Parking	4,900	4,900	4,900
4097.230.1246.S4525.*.000.20.* Airport - Ground Handlers Operation	( 52,000)	( 52,000)	( 52,000)
4100.230.1246.S0850.*.116.20.* Airport - Landing Fees	( 98,030)	( 98,030)	( 98,030)
4100.230.1246.S0851.*.165.20.* Airport - Landing Fees	( 54,875)	( 54,875)	( 54,875)
4100.230.1246.S0852.*.214.20.* Airport - Landing Fees	( 8,000)	( 8,000)	( 8,000)
4095.230.1246.S4256.*.000.20.* Airport - Fuel Concession	17,065	17,065	17,065
4540.230.1246.S4608.*.215.20.*	( 5,880)	( 5,880)	( 5,880)

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Airside Operations		EXPANDED
Rental Revenue			
4540.230.1246.S4611.*.000.20.*	( 647)	( 647)	( 647)
Rental Revenue			
4095.230.1246.S4618.*.000.20.*	7,000	7,000	7,000
Airport - Fuel Concession			
6600.230.1246.*.*.000.20.*	25,180	25,180	25,180
Fuel - Gasoline			
7400.230.1246.*.*.000.20.*	2,006	2,006	2,006
Repair Parts			
7212.230.1246.*.*.000.20.*	42,240	42,240	42,240
Maintenance - Facility			
7540.230.1246.*.*.218.20.*	720	720	720
Purchase Services			
7570.230.1246.*.*.218.20.*	35,750	35,750	35,750
Repair Expense			
7760.230.1246.*.*.000.20.*	10,000	10,000	10,000
Material & Supplies - Firefighting			
7840.230.1246.*.*.000.20.*	9,052	9,052	9,052
Material & Supplies - Operating			
8020.230.1246.*.*.000.20.*	10,000	10,000	10,000
Tires Expense			
8200.230.1246.*.*.000.20.*	1,656	1,656	1,656
Uniforms Expense			
4510.230.1246.*.*.215.20.*	900	900	900
Recovery Revenue			
<b>TOTAL COST ADDITION:</b>	<b>( 52,963)</b>	<b>( 52,963)</b>	<b>( 52,963)</b>

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Groundside Operations		EXPANDED

**Justification:**

In 2009 revenue in the main parking lot was down significantly from projections due to the economy. Revenue from the long term parking lot and airport meters showed moderate increases. This revenue is currently projected to remain at 2009 levels. Fuel consumption by Airport U-Drives was down and the cost of fuel decreased resulting in a lower recovery of fuel costs. This is offset by the lower cost to purchase the fuel. Land rental revenue and maintenance charges increased by the annual 2% and also reflect the 2009 addition to Kelowna Flightcraft's land lease.

The increased costs are a result of the annual percentage increase to the airport's master building and technical services contract plus the additional cost for maintenance of the extensions to parking lots and roadways, the overall age of the airport's vehicle fleet, and product cost.

The 2010 Revenue Base Budget is: \$3,355,880.

The 2010 Expenditure Base Budget is: \$1,424,748.

Net Revenue is: \$1,931,932.

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Account	2010	2011	2012
4080.231.1247.S2760.*.372.20.* 3rd Party Contract Parking	316,000	316,000	316,000
4080.231.1247.S2761.*.226.20.* 3rd Party Contract Parking	( 39,000)	( 39,000)	( 39,000)
4080.231.1247.S2762.*.372.20.* 3rd Party Contract Parking	( 22,000)	( 22,000)	( 22,000)
4080.231.1247.S2763.*.372.20.* 3rd Party Contract Parking	( 29,500)	( 29,500)	( 29,500)
4080.231.1247.S2764.*.372.20.* 3rd Party Contract Parking	( 1,000)	( 1,000)	( 1,000)
4120.231.1247.S4611.*.218.20.* Airport - Surcharges	( 1,460)	( 1,460)	( 1,460)

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Groundside Operations		EXPANDED
4510.231.1247.S4257.*.000.20.* Recovery Revenue	105,000	105,000	105,000
4540.231.1247.S4609.*.215.20.* Rental Revenue	( 11,090)	( 11,090)	( 11,090)
6600.231.1247.*.*.000.20.* Fuel - Gasoline	( 105,000)	( 105,000)	( 105,000)
7400.231.1247.*.*.000.20.* Repair Parts	4,880	4,880	4,880
7212.231.1247.*.*.000.20.* Maintenance - Facility	30,504	30,504	30,504
8200.231.1247.*.*.000.20.* Uniforms Expense	1,657	1,657	1,657
8500.231.1247.*.*.000.20.* Cost Allocation - GOF	8,958	8,958	8,958
<b>TOTAL COST ADDITION:</b>	<b>257,949</b>	<b>257,949</b>	<b>257,949</b>

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Terminal Revenue		EXPANDED

**Justification:**

Terminal revenues are up overall as a result of an increase in frequency of domestic aircraft and the gauge and frequency of international aircraft, an increase in Air Terminal Building rental space, and greater utilization of public transportation and pay phones.

Offsetting decreases in terminal revenue are a result of a decline in advertising, a lower projection for car rental revenue, airport concession revenue being slightly lower than anticipated, tenant use of natural gas and water decreasing lowering recovery revenue, and declining use of the ATM machine within the terminal building.

The 2010 Revenue Base Budget is: \$4,204,814.

The 2010 Expenditure Base budget is: \$3,469,148.

Net Revenue is: \$ 733,666.

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Overall changes would not be reflected within the 2010 Budget.

Account	2010	2011	2012
4040.232.1248.S0500.*.264.20.* Advertising Revenue	11,290	11,290	11,290
4050.232.1248.S7051.*.000.20.* Airport - Airline Terminal Fee	( 157,640)	( 157,640)	( 157,640)
4060.232.1248.*.409.20.* Airport - Airline Terminal Space Rental	( 15,689)	( 15,689)	( 15,689)
4062.232.1248.S4522.*.117.20.* Airport - Ground Transportation	( 8,200)	( 8,200)	( 8,200)
4064.232.1248.*.000.20.* Airport - Skyway	8,480	8,480	8,480
4080.232.1248.S2751.*.421.20.* 3rd Party Contract Parking	840	840	840
4090.232.1248.S4541.*.117.20.* Airport - Car Rental Concession	( 10,967)	( 10,967)	( 10,967)

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Terminal Revenue		EXPANDED
4090.232.1248.S4542.*.117.20.* Airport - Car Rental Concession	2,283	2,283	2,283
4090.232.1248.S4543.*.117.20.* Airport - Car Rental Concession	8,884	8,884	8,884
4090.232.1248.S4544.*.117.20.* Airport - Car Rental Concession	28,202	28,202	28,202
4090.232.1248.S4545.*.117.20.* Airport - Car Rental Concession	6,000	6,000	6,000
4185.232.1248.S4518.*.000.20.* Concession Revenue	( 900)	( 900)	( 900)
4185.232.1248.S4520.*.000.20.* Concession Revenue	7,100	7,100	7,100
4185.232.1248.S4521.*.000.20.* Concession Revenue	1,500	1,500	1,500
4185.232.1248.S4524.*.000.20.* Concession Revenue	( 1,500)	( 1,500)	( 1,500)
4510.232.1248.S4251.*.000.20.* Recovery Revenue	( 1,500)	( 1,500)	( 1,500)
4510.232.1248.S4259.*.000.20.* Recovery Revenue	1,440	1,440	1,440
4510.232.1248.S4261.*.000.20.* Recovery Revenue	465	465	465
4510.232.1248.S4280.*.000.20.* Recovery Revenue	( 110)	( 110)	( 110)
<b>TOTAL COST ADDITION:</b>	<b>( 120,022)</b>	<b>( 120,022)</b>	<b>( 120,022)</b>

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Changes in Terminal Expenditures		EXPANDED

**Justification:**

The increases in terminal expenditures are a result of the annual percentage increase to the airport's master building and technical services contract along with increase of square footage of the Air Terminal Building, 2 additional Common Use Self Serve kiosks, the expansion of the airport's ambassador program and the inclusion of the airport's tourism booth volunteers in the yearly recognition program, the annual percentage increase in the security contract, and product costs. The 2010 Revenue Base Budget is: \$4,202,814. The 2010 Expenditure Base Budget is: \$3,469,148. Net Revenue is: \$ 733,666.

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Changes estimated would not be reflected within the 2010 budget.

Account	2010	2011	2012
7212.230.1012.*.*.000.20.* Maintenance - Facility	91,365	91,365	91,365
7214.230.1012.*.*.000.20.* Maintenance - Software	2,570	2,570	2,570
7480.230.1012.*.*.000.20.* Personnel Expenses	10,000	10,000	10,000
7540.230.1012.*.*.000.20.* Purchase Services	3,600	3,600	3,600
7635.230.1012.*.*.000.20.* Security Expense	22,644	22,644	22,644
7980.230.1012.*.*.000.20.* Telephone - Local / Fax	948	948	948
8012.230.1012.*.*.000.20.* Tfr to Water Op Fund	1,230	1,230	1,230
8200.230.1012.*.*.000.20.* Uniforms Expense	1,657	1,657	1,657
<b>TOTAL COST ADDITION:</b>	<b>134,014</b>	<b>134,014</b>	<b>134,014</b>

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		<b>ON-GOING</b>
<b>Description:</b>	Changes in Airport Improvement Fees		<b>EXPANDED</b>

**Justification:**

The decrease in the Airport Improvement Fees (AIF) and the resulting Appropriation to Reserve are a result of the expected 3% decline in passenger traffic in 2009. Traffic is currently projected to remain stable for 2010. The increase in Salaries is a result of the 2009 reclassification of an airport operations clerk position to an airport legal and administrative coordinator position to better reflect required duties (note full cost increase estimated at \$6,000 - see also Administration supplemental for \$4,500) ,the audit fee and the Air Transportation Association of Canada's fee reflect the actuals paid in 2009.

The 2010 base budget for AIF and the corresponding Appropriation to Reserve was \$6,603,000

The 2010 base budget for fees and corresponding funding from Reserve was \$231,440

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Changes estimated will not be reflected within the 2010 Budget.

Account	2010	2011	2012
4070.234.1008.S0800.*.000.20.* Airport - Airport Improvement Fees	459,230	459,230	459,230
4710.234.1008.R508.*.000.20.* Tfr fr Airport Op Fund	( 860)	( 860)	( 860)
6080.234.1008.R508.*.000.20.* Appropriation to General Reserve	( 459,230)	( 459,230)	( 459,230)
7540.234.1008.*.*.000.20.* Purchase Services	860	860	860
<b>TOTAL COST ADDITION:</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		<b>ON-GOING</b>
<b>Description:</b>	Changes to General Reserve Appropriation		<b>EXPANDED</b>

**Justification:**

As part of an ongoing initiative to use an aeronautical fees and charges methodology that is consistent with industry practices, airport reserve funds have been consolidated into airside, terminal and groundside reserves.

The 2010 budget for R512 is \$932,256 (includes amount shown below).

The 2010 budget for R513 is \$233,879 (includes amount shown below).

The 2010 budget for R514 is \$1,360,640 (includes amount shown below).

**Strategic Plan Objective:**

Sound Fiscal Management

**Consequences of not funding:**

Changes anticipated would not be reflected within the 2010 Budget.

Account	2010	2011	2012
6080.230.1246.R512.*.000.20.* Appropriation to General Reserve	( 50,475)	( 50,475)	( 50,475)
6080.231.1247.R513.*.000.20.* Appropriation to General Reserve	( 150,240)	( 150,240)	( 150,240)
6080.232.1248.R514.*.000.20.* Appropriation to General Reserve	( 347,000)	( 347,000)	( 347,000)
<b>TOTAL COST ADDITION:</b>	<b>( 547,715)</b>	<b>( 547,715)</b>	<b>( 547,715)</b>

# 2010 Expenditure Reduction Request Summary

## PROVISIONAL Budget

### General Fund Summary

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Page	Description	Gross Amount	Revenue	Funding Source	Taxation	Category
	<u>Airport - Priority 1</u>					
R27	Changes in Interest for MFA Loan	(32,000)	32,000	RESERVE	-	ON-GOING
R28	Changes in Airport Policing	(29,200)	370	GRANT/FED	(28,830)	ON-GOING
	<b>Department Priority 1 Totals</b>	<b>(61,200)</b>	<b>32,370</b>	<b>0</b>	<b>(28,830)</b>	

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## 2010 Expenditure Reduction Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		<b>ON-GOING</b>
<b>Description:</b>	Changes in Interest for MFA Loan		

**Justification:**

During the preparation of the 2009 budget the details of the Municipal Finance Authority loan for Airport Improvement Fee funded projects were not known. Actual interest is lower than what was projected.

The 2010 Base Budget for Interest is \$766,000.

**Strategic Plan Objective:**

Sound Fiscal Management

**Consequences of not funding:**

Actual interest paid will be reflected in the 2010 Budget documents.

Account	2010
6810.106.1201.D867.*.000.20.* Interest Expense - Debt	( 32,000)
4200.106.1201.R508.*.000.20.* Contribution fr General Reserve	32,000

<b>TOTAL COST REDUCTION:</b>	<b>0</b>
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## 2010 Expenditure Reduction Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		<b>ON-GOING</b>
<b>Description:</b>	Changes in Airport Policing		

**Justification:**

Responsibility for Airport Policing was transferred from the Canadian Air Transport Security Authority to Transport Canada and a new contract was negotiated. Eligible hours of coverage were adjusted to reflect actual use and contribution to policing costs came in higher than forecasted.

The 2010 base budget is \$77,780.

**Strategic Plan Objective:**

Sound Fiscal Management

**Consequences of not funding:**

Budget will not reflect actual experience.

Account	2010
4290.234.1245.S4281.*.000.20.* Grant - Federal - Conditional	( 8,120)
6100.234.1245.*.*.150.20.* Audit Expense	370
6270.234.1245.*.*.000.20.* Contract Services - RCMP	( 21,080)

<b>TOTAL COST REDUCTION:</b>	<b>( 28,830)</b>
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# 2010 Expensed Projects Request Summary

## PROVISIONAL Budget General Fund Summary

Page	Description	Gross Amount	Revenue	Funding Source	Taxation	Category
	<u>Airport</u>					
R31	Minor Projects	54,990	-		54,990	ON-GOING
<b>Department Priority 1 Totals</b>		54,990	0		54,990	

## 2010 Supplemental Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		ON-GOING
<b>Description:</b>	Minor Projects		EXPANDED

**Justification:**

The accounting procedures for minor capital purchases have changed requiring that purchases over \$1,500 and under \$10,000 previously accounted for in the Airport's Capital Budget be treated as operational expenditures.

The traditional capital budget for minor projects requiring expeditious implementation was \$75,000. \$54,900 of that is now requested out of operational budgets with an equal split between the airside, groundside and terminal. A capital request has also been submitted for minor capital purchases between \$10,000 and \$15,000.

**Strategic Plan Objective:**

A Growing, Progressive Economy

**Consequences of not funding:**

Changes will not be reflected within the 2010 Budget and potential loss of new or existing air services

Account	2010	2011	2012
7540.230.1833.*.1833-01.000.20.* Purchase Services	18,330	18,330	18,330
7540.231.1834.*.1834-01.000.20.* Purchase Services	18,330	18,330	18,330
7540.232.1835.*.1835-01.000.20.* Purchase Services	18,330	18,330	18,330
<b>TOTAL COST ADDITION:</b>	<b>54,990</b>	<b>54,990</b>	<b>54,990</b>

# 2010 Capital Requests

## PROVISIONAL Budget

### Utility Funds Capital Summary

Page	Project	Description	Asset Amount	Reserve	Borrow	Fed/Prov	Dev/Com	DCC Res	Util. Rev.
<b><u>Airport Capital - Priority 1</u></b>									
R35	202804	Ford Explorer, Replacement	45,000	45,000	0	0	0	0	0
R36	202805	Aircraft Fire Fighting Vehicle	850,000	850,000	0	0	0	0	0
R37	2221	Airport Small Capital	45,000	45,000	0	0	0	0	0
R38	243108	Runway Overlay	100,000	100,000	0	0	0	0	0
R39	243109	Code E Taxiway	25,000	25,000	0	0	0	0	0
R40	2894	Aircraft Fire Training Area Upgrade	50,000	50,000	0	0	0	0	0
R41	2895	Improve Airport Entrance	50,000	50,000	0	0	0	0	0
R42	2896	Car Rental Parking Upgrade	180,000	180,000	0	0	0	0	0
R43	2897	Combined Operations Building Refurbishment	100,000	100,000	0	0	0	0	0
R44	2898	Fenceline & Roadway Upgrades	100,000	100,000	0	0	0	0	0
R45	2899	Runway Lighting	340,000	340,000	0	0	0	0	0
R46	2900	Replace Condensers & Boiler	115,000	115,000	0	0	0	0	0
R47	2901	Air Terminal Building Improvements	250,000	250,000	0	0	0	0	0
R48	2902	Airport Way Pave & Shoulder	150,000	150,000	0	0	0	0	0
R49	2903	Mobile Command Post	25,000	25,000	0	0	0	0	0
R50	2904	Safety & Security Enhancements	40,000	40,000	0	0	0	0	0
R51	2905	Upgrade Parking System	80,000	80,000	0	0	0	0	0
<b>Priority 1 Total</b>			<b>2,545,000</b>	<b>2,545,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Utility Funds Priority 1 Total</b>			<b>11,401,000</b>	<b>2,545,000</b>	<b>1,500,000</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>7,326,000</b>

# 2010 Capital Requests

## PROVISIONAL Budget

### Utility Funds Capital Summary

Rank	Project Description	Asset Amount	Reserve	Borrow	Fed/Prov	Dev/Com	DCC Res	Util. Rev.
<b>Airport Capital - Priority 1</b>								
1	202804 Ford Explorer, Replacement	45,000	45,000	0	0	0	0	0
2	2894 Aircraft Fire Training Area Upgrade	50,000	50,000	0	0	0	0	0
3	2895 Improve Airport Entrance	50,000	50,000	0	0	0	0	0
4	2896 Car Rental Parking Upgrade	180,000	180,000	0	0	0	0	0
5	2897 Combined Operations Building Refurbishment	100,000	100,000	0	0	0	0	0
6	2898 Fenceline & Roadway Upgrades	100,000	100,000	0	0	0	0	0
7	243108 Runway Overlay	100,000	100,000	0	0	0	0	0
8	202805 Aircraft Fire Fighting Vehicle	850,000	850,000	0	0	0	0	0
9	2899 Runway Lighting	340,000	340,000	0	0	0	0	0
10	2900 Replace Condensers & Boiler	115,000	115,000	0	0	0	0	0
11	2901 Air Terminal Building Improvements	250,000	250,000	0	0	0	0	0
12	243109 Code E Taxiway	25,000	25,000	0	0	0	0	0
13	2902 Airport Way Pave & Shoulder	150,000	150,000	0	0	0	0	0
14	2903 Mobile Command Post	25,000	25,000	0	0	0	0	0
15	2904 Safety & Security Enhancements	40,000	40,000	0	0	0	0	0
16	2905 Upgrade Parking System	80,000	80,000	0	0	0	0	0
17	2221 Airport Small Capital	45,000	45,000	0	0	0	0	0
<b>Priority 1 Total</b>		<b>2,545,000</b>	<b>2,545,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport

**Description:** Ford Explorer, Replacement **\$ 45,000**

**Strategic Plan Objective:**

Diverse and Sustainable Infrastructure

**Project Justification:**

Asset Preservation-Replacement of failed infrastructure or components or planned capital renewal that (1) retains assets anticipated service life and/or (2) extends the anticipated service life.

**Phase:** Planning / Design & Construction

**Description:**

The request is to replace the 1998 Ford Explorer SUV. This vehicle is over 10 years old and has reached the end of its useful lifecycle.

**Consequences of not funding:**

Vehicle breakdown would result in insufficient vehicles for airport use

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	45,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.202804.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	45,000
4200.312.202804.R514.*.000.20.* Contribution fr General Reserve	RESERVE	( 45,000)
<b>TOTAL FUNDING:</b>	<b>( 45,000)</b>	<b>45,000</b>

## 2010 Capital Project Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		
<b>Description:</b>	Aircraft Fire Fighting Vehicle		<b>\$ 850,000</b>

**Strategic Plan Objective:**

Diverse and Sustainable Infrastructure

**Project Justification:**

Life Safety / Health / Regulatory Compliance

**Phase:** Planning / Design & Construction

**Description:**

The request is to purchase a new Aircraft Fire Fighting Vehicle (AFF). The two current E-One Titan AFF vehicles are over 15 years old and when both are in service, meet Cat 6 but do not meet updated CAT 7 firefighting capability. The purchase of a new AFF vehicle allows the Airport to meet Cat 7 capability using a combination of the new truck and one of the current E-One Titan vehicles; begins a five year replacement plan on AFF vehicles; and provides redundancy for vehicle repair.

**Consequences of not funding:**

No redundancy during vehicle repair resulting in reduction to CAT 5 leaving it to the pilot in command of the commercial aircraft to decide whether or not to operate into the airport

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	850,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.202805.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	850,000
4200.312.202805.R512.*.000.20.* Contribution fr General Reserve	RESERVE	( 850,000)
<b>TOTAL FUNDING:</b>	<b>( 850,000)</b>	<b>850,000</b>

## 2010 Capital Project Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		
<b>Description:</b>	Airport Small Capital		<b>\$ 45,000</b>

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**  
During the year funds are required for minor capital projects which need to be implemented expeditiously. The Airport Director will approve these projects during the year, with no individual project. Project spending will be between \$10,000 and \$15,000 per project.

**Consequences of not funding:**  
Small capital projects would not be completed as required.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	45,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account		Funding Amount	Capital Amount
9990.312.2221.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET		45,000
4200.312.2221.R512.*.000.20.* Contribution fr General Reserve	RESERVE	( 15,000)	
4200.312.2221.R513.*.000.20.* Contribution fr General Reserve	RESERVE	( 15,000)	
4200.312.2221.R514.*.000.20.* Contribution fr General Reserve	RESERVE	( 15,000)	
<b>TOTAL FUNDING:</b>		<b>( 45,000)</b>	<b>45,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport  
**Description:** Runway Overlay **\$ 100,000**

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
Asset Preservation-Replacement of failed infrastructure or components or planned capital renewal that (1) retains assets anticipated service life and/or (2) extends the anticipated service life.

**Phase:** Planning / Design & Construction

**Description:**  
In 2009 Council approved the airport's "Drive to 1.6 Million" capital program. Included within this was a runway overlay. Approximately \$100,000 will be spent in 2010 on design and engineering with \$4,660,000 projected to be expended in 2011 on the rehabilitation of the runway.

**Consequences of not funding:**  
The runway would fail to meet safety standards

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	100,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.243108.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	100,000
4200.312.243108.R508.*.000.20.* Contribution fr General Reserve	RESERVE	( 100,000)
<b>TOTAL FUNDING:</b>	<b>( 100,000)</b>	<b>100,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport  
**Description:** Code E Taxiway **\$ 25,000**

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning

**Description:**  
Phase 2 of the Airport's 2025 Master Plan identifies the need for an additional "Code E" taxiway on the east side of the airport. In order to determine how to best mitigate the potential impacts on Mill Creek a further environmental study based on options developed in 2009 must be commissioned.

**Consequences of not funding:**  
Environmental impacts on Mill Creek would not be identified

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	25,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.243109.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	25,000
4200.312.243109.R508.*.000.20.* Contribution fr General Reserve	RESERVE ( 25,000)	
<b>TOTAL FUNDING:</b>	<b>( 25,000)</b>	<b>25,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport

**Description:** Aircraft Fire Training Area Upgrade **\$ 50,000**

**Strategic Plan Objective:**

Diverse and Sustainable Infrastructure

**Project Justification:**

New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**

The request is to make improvements to the aircraft fire training area on the east side of the airfield by extending a water line with hydrant; adding electrical power and improving the road access

**Consequences of not funding:**

Upgrades would not be done and joint agency fire training requiring water and electrical could not be done

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	50,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2894.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	50,000
4200.312.2894.R512.*.000.20.* Contribution fr General Reserve	RESERVE ( 50,000)	
<b>TOTAL FUNDING:</b>	<b>( 50,000)</b>	<b>50,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport

**Description:** Improve Airport Entrance **\$ 50,000**

**Strategic Plan Objective:**

A Natural, Protected Environment

**Project Justification:**

New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**

The request is for necessary upgrades to the airport entrance including an asphalt walkway to improve pedestrian safety and the installation of landscaping cloth for environmentally friendly weed control. A banner program would also be put in place to add to airport sense of place.

**Consequences of not funding:**

Safety and environment upgrades would not take place. Banners would not be installed.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	50,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2895.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	50,000
4200.312.2895.R514.*.000.20.* Contribution fr General Reserve	RESERVE ( 50,000)	
<b>TOTAL FUNDING:</b>	<b>( 50,000)</b>	<b>50,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport  
**Description:** Car Rental Parking Upgrade **\$ 180,000**

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**  
The request is to expand and reconfigure the car rental parking lot. The car rental companies have requested that the vehicle flow at the service centre be reconfigured to allow west to east drive through flow. Expansion will increase the size of the parking area and will be supported by additional vehicle parking stall rental revenue.

**Consequences of not funding:**  
Airport infrastructure would not meet growth demand for car rental companies and additional revenue would not be realized.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	180,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2896.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	180,000
4200.312.2896.R514.*.000.20.* Contribution fr General Reserve	RESERVE ( 180,000)	
<b>TOTAL FUNDING:</b>	<b>( 180,000)</b>	<b>180,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport  
**Description:** Combined Operations Building Refurbishment **\$ 100,000**

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**  
The request is to refurbish the Combined Operations Building (COB). All Air Terminal Building (ATB) office space has been leased and we have additional tenant demands for more office space pending. The COB refurbishment will include up to two additional offices for sub-lease; a reconfigured COB Boardroom that will be an alternative Emergency Coordination Centre in event of an ATB evacuation due to fire or bomb threat; and will also include the enclosure of one firehall bay to house the 3rd Aircraft Fire Fighting vehicle

**Consequences of not funding:**  
Airport infrastructure would not meet growth demand, additional revenue would not be realized and the aircraft fire fighting vehicle could not be housed.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	100,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2897.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	100,000
4200.312.2897.R513.*.000.20.* Contribution fr General Reserve	RESERVE	( 100,000)
<b>TOTAL FUNDING:</b>	<b>( 100,000)</b>	<b>100,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport

**Description:** Fenceline & Roadway Upgrades **\$ 100,000**

**Strategic Plan Objective:**

A Natural, Protected Environment

**Project Justification:**

Life Safety / Health / Regulatory Compliance

**Phase:** Planning / Design & Construction

**Description:**

In 2008 the Airport added a gravel roadway along the east perimeter fence to provide better visual inspection of the perimeter fence. The request is to complete the small remaining portion of roadway on the east side and in line with the City's initiative to reduce the use of pesticide, use an asphalt or similar base along the fence line to eliminate weeds from the fence-line for security and wildlife protection, and also remove the opportunity for wildlife digs in order to protect aviation safety.

**Consequences of not funding:**

Roadway and fence line will not meet airport environmental and safety requirements.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	100,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2898.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	100,000
4200.312.2898.R512.*.000.20.* Contribution fr General Reserve	RESERVE ( 100,000)	
<b>TOTAL FUNDING:</b>	<b>( 100,000)</b>	<b>100,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport  
**Description:** Runway Lighting **\$ 340,000**

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
Life Safety / Health / Regulatory Compliance

**Phase:** Planning / Design & Construction

**Description:**  
The request is to install runway guard lights at each taxiway entrance to the runway and ensure that runway lighting has an interlacing component. This must be in effect prior to December 31, 2010 to meet legislated Transport Canada reduced/low visibility operation regulations.

**Consequences of not funding:**  
Commercial flights would not be allowed to operate in visibility of less than one mile resulting in loss of revenue and inconvenience to the travelling public.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	340,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2899.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	340,000
4200.312.2899.R512.*.000.20.* Contribution fr General Reserve	RESERVE	( 340,000)
<b>TOTAL FUNDING:</b>	<b>( 340,000)</b>	<b>340,000</b>

## 2010 Capital Project Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		
<b>Description:</b>	Replace Condensers & Boiler		<b>\$ 115,000</b>

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
Asset Preservation-Replacement of failed infrastructure or components or planned capital renewal that (1) retains assets anticipated service life and/or (2) extends the anticipated service life.

**Phase:** Planning / Design & Construction

**Description:**  
In accordance with the lifecycle audit of HVAC equipment, the request is to replace the Trane 20 Ton Condensing Unit in the ATB West Mechanical Room (currently a R22 coolant unit); the remaining Air Handler unit (R22 coolant); and in addition, the Bryan Boiler in the ECC Tower which is over 25 years old. Environment Canada has recommended all R22 coolant units be replaced/upgraded to more environmentally friendly coolants.

**Consequences of not funding:**  
Increased likelihood of equipment failure.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	115,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2900.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	115,000
4200.312.2900.R513.*.000.20.* Contribution fr General Reserve	RESERVE	( 115,000)
<b>TOTAL FUNDING:</b>	<b>( 115,000)</b>	<b>115,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport

**Description:** Air Terminal Building Improvements **\$ 250,000**

**Strategic Plan Objective:**

Diverse and Sustainable Infrastructure

**Project Justification:**

Asset Preservation-Replacement of failed infrastructure or components or planned capital renewal that (1) retains assets anticipated service life and/or (2) extends the anticipated service life.

**Phase:** Planning / Design & Construction

**Description:**

The request is for replacement or upgrading of Air Terminal Building (ATB) facilities that have become worn out or are coming to an end of their life cycle. Projects include: refurbishment of the Skyway Caf and Bar (Departures), modifications to the CTX enclosure in the baggage make-up area, replacement of flooring and wall coverings, refurbishment of the car rental counters, and replacement of furniture and advertising sign boxes.

**Consequences of not funding:**

Necessary upgrades will not take place and customer satisfaction would be reduced.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	250,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2901.*.*.000.20.* <small>All Capital Expenditures (Budget Use Only)</small>	ASSET	250,000
4200.312.2901.R513.*.000.20.* <small>Contribution fr General Reserve</small>	RESERVE	( 250,000)
<b>TOTAL FUNDING:</b>	<b>( 250,000)</b>	<b>250,000</b>

## 2010 Capital Project Request Details

**Division:** Corporate Sustainability **Priority:** 1  
**Department:** Airport  
**Branch:** Airport  
**Description:** Airport Way Pave & Shoulder **\$ 150,000**

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
Asset Preservation-Replacement of failed infrastructure or components or planned capital renewal that (1) retains assets anticipated service life and/or (2) extends the anticipated service life.

**Phase:** Planning / Design & Construction

**Description:**  
In 2011 Fortis will be commencing a project for underground powerlines that will include trenching of Airport Way. In addition the pavement on Airport Way has been micro surfaced previously and it's condition is deteriorating. The 2010 request is for engineering and design . It is projected that the paving and shouldering will be done in 2011 after the completion of the Fortis project at an estimated cost of \$1,850,000.

**Consequences of not funding:**  
The condition of Airport Way will continue to deteriorate and fail.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	150,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2902.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	150,000
4200.312.2902.R514.*.000.20.* Contribution fr General Reserve	RESERVE	( 150,000)
<b>TOTAL FUNDING:</b>	<b>( 150,000)</b>	<b>150,000</b>

## 2010 Capital Project Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		
<b>Description:</b>	Mobile Command Post		<b>\$ 25,000</b>

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**  
The request is for a portable mobile command post and radio communication equipment box required to enhance communications in the field during an emergency event in support of unified command.

**Consequences of not funding:**  
Communications in an emergency event would become problematic

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	25,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2903.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	25,000
4200.312.2903.R512.*.000.20.* Contribution fr General Reserve	RESERVE	( 25,000)

<b>TOTAL FUNDING:</b>	<b>( 25,000)</b>	<b>25,000</b>
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## 2010 Capital Project Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		
<b>Description:</b>	Safety & Security Enhancements		<b>\$ 40,000</b>

**Strategic Plan Objective:**

Diverse and Sustainable Infrastructure

**Project Justification:**

New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**

In order to be compliant with changing Transport Canada safety regulations, funding is required to perform on going upgrades and enhancements to the airport's safety and security systems. Included within this project are the access control, safety management and security monitoring systems.

**Consequences of not funding:**

The airport would not be in compliance with federal regulations

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	40,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2904.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	40,000
4200.312.2904.R513.*.000.20.* Contribution fr General Reserve	RESERVE ( 40,000)	
<b>TOTAL FUNDING:</b>	<b>( 40,000)</b>	<b>40,000</b>

## 2010 Capital Project Request Details

<b>Division:</b>	Corporate Sustainability	<b>Priority:</b>	1
<b>Department:</b>	Airport		
<b>Branch:</b>	Airport		
<b>Description:</b>	Upgrade Parking System		<b>\$ 80,000</b>

**Strategic Plan Objective:**  
Diverse and Sustainable Infrastructure

**Project Justification:**  
New, expanded or renovated infrastructure to accommodate growth.

**Phase:** Planning / Design & Construction

**Description:**  
Planning will take place to upgrade the parking revenue system originally purchased in 1992 and a 3rd Pay on Foot terminal will be installed in the terminal building to enhance customer convenience. The upgrade to the parking revenue system will be installed in 2011. It is estimated that approximately \$80,000 will be spent in 2010 and a further \$250,000 in 2011.

**Consequences of not funding:**  
Possible equipment failure and customer service will not be enhanced.

**Net Costs:**

Annual Preventative Maintenance & Operating Costs:	0
Planned Total Capital Renewal Costs:	0
Service Life:	0
Total Life Cycle Costs:	80,000
Annual Net Carbon Footprint:	0
10 Year Capital Plan Reference:	

Account	Funding Amount	Capital Amount
9990.312.2905.*.*.000.20.* All Capital Expenditures (Budget Use Only)	ASSET	80,000
4200.312.2905.R513.*.000.20.* Contribution fr General Reserve	RESERVE	( 80,000)
<b>TOTAL FUNDING:</b>	<b>( 80,000)</b>	<b>80,000</b>