

SUMMARY:

The Airport Fees Bylaw sets the fees for use of Kelowna International Airport terminal space and lands. Provision is made for such fees as aircraft landing, aircraft parking, fuel concession, air terminal building space, and an airport improvement fee charged to departing passengers. Included in the bylaw is the authority for the Airport Manager to approve a temporary reduction in aircraft landing fees for inauguration of a new air service.

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CITY OF KELOWNA
BYLAW NO. 7982

REVISED: October 17, 2011

<p>CONSOLIDATED FOR CONVENIENCE TO INCLUDE BYLAW NOS. 8031, 8180, 8310, 8365, 8531, 8620, 8633, 8867, 9371, 9384, 9475, 9485, 9607, 9693, 9722, 9826, 9912, 9925, 10082, 10118, 10166, 10167, 10229, 10357, 10366 and 10608</p>

AIRPORT FEES

WHEREAS pursuant to the Local Government Act, being Chapter 323, R.S.B.C. 1996, the Council may, by bylaw, set fees for the use of any space in an airport building, or the use of any airport property.

NOW THEREFORE the Council of the City of Kelowna, in open meeting assembled, enacts as follows:

1. This bylaw may be cited for all purposes as "Airport Fees Bylaw No. 7982".
2. The fees for use of the Kelowna Airport terminal building or Kelowna Airport property shall be as shown on Schedule "A" attached to and forming part of this bylaw.
3. This bylaw shall come into full force and take effect and be binding on all persons as and from the date of adoption.

Read a first, second and third time by the Municipal Council this 27th day of August, 1996.

Adopted by the Municipal Council of the City of Kelowna this 10th day of September, 1996.

"J.H. Stuart"

Mayor

"D.L. Shipclark"

City Clerk

SCHEDULE A

BL9693 and BL10357 amended Schedule A:

NOTE: Fees do not include applicable taxes unless otherwise shown.

1. AIRCRAFT LANDING FEES

BL9912 and BL10608 amended the following:

- 1.1(a) **Effective January 1, 2012:** Landing fees for Jet and Turbine aircraft will be \$5.57 per 1,000 kgs or fraction thereof, of maximum take-off weight.

- 1.1(b) **Effective January 1, 2013:** Landing fees for Jet and Turbine aircraft will be \$5.84 per 1, 000 kgs or fraction thereof, of maximum take-off weight.

- 1.2 The minimum landing fee for fixed and rotary aircraft will be \$13.00.

- 1.3 Kelowna International Airport tenants may make prior arrangements with the Airport General Manager for a touch and go landing fee at 50% of the prevailing rate, conditional on all company landings of jet and turbine aircraft being reported monthly on the Airport's Commercial Aircraft Fees Record no later than the 7th of the following month.

- 1.4 To facilitate additional air service development, the Airport General Manager may approve a 50% reduction in landing and terminal fees for a maximum of six months after inauguration of a new air service for the new service.

- 1.5 Piston engine aircraft are exempt from these fees.

- 1.6 The Airport General Manager may at his/her discretion waive airport landing fees for flights carrying non-revenue passengers on behalf of Okanagan based not for profit organizations.

BL9475 and BL10608 amended Section 2:

2. GENERAL TERMINAL FEES

A General Terminal Fee will be charged on all aircraft using the Air Terminal Building/Apron #1 facilities (as shown in the Canada Air Pilot) as follows:

Number of Passenger Seats in Aircraft	<u>Effective Jan.1/12</u>	<u>Effective Jan.1/13</u>
	Cost per Aircraft per use	Cost per Aircraft per use
01 - 09	\$11.04	\$12.15
10 - 15	\$26.32	\$28.96
16 - 25	\$40.68	\$44.75
26 - 45	\$71.40	\$78.54
46 - 60	\$101.66	\$111.83
61 - 89	\$162.23	\$178.45
90 - 125	\$223.39	\$245.73
126 - 150	\$264.13	\$290.55
151 - 200	\$365.13	\$401.64
201 - 250	\$475.97	\$523.57
251 - 300	\$586.71	\$645.38
301 - 400	\$701.26	\$771.39
Over 400	\$864.42	\$950.87

3. AIRCRAFT PARKING FEE

The charges for aircraft parking are as follows:

BL9912 and BL10608 replaced sub-section 3.1:

3. 3.1 AIRCRAFT PAVED PARKING - Effective January 1, 2012

- (a) Apron # 1 \$40.00 per night
- (b) Apron # 2 \$18.00 per night (tax included)
- (c) Apron # 3 Operational Stand \$30.00 per night (tax included)
Itinerant Short Term and Helipad \$14.00 per night (tax included)

BL9912 amended sub-section 3.2 :

3.2 AIRCRAFT ANNUAL PARKING

- (i) With taxiway access \$500.00 per annum
- (ii) Unserviced \$275.00 per annum
- (iii) Oversized Aircraft (Unserviced) \$1,475.00 per annum

BL9912 replaced sub-section 3.3:

3.3 Aircraft using annual parking stalls for unauthorized short-term parking will be subject to the Apron #3 Itinerant Short Term fee

3.4 Long-term parking must be arranged through the Airport Manager's Office.

BL8031, BL9912 and BL 9925 amended sub-section 3.5:

3.5 PARTIALLY PAVED PARKING:

Annual Parking \$575.00 per annum

4. **FUEL CONCESSION FEES**

The charges for fuel concession fees are as follows:

- | | | |
|-----|---|-------------------------|
| 4.1 | Aviation gasoline | \$.0501 cents per litre |
| 4.2 | Aircraft engine crankcase lubricating oil | \$.0123 cents per litre |

BL9912 amended section 5:

5. **AFTER HOURS FIREFIGHTING AND MAINTENANCE SERVICES FEES**

For every landing or take-off requiring firefighting and maintenance coverage outside of the airport's normal published operating hours a fee of \$100.00 will be charged for every ½ hr or portion thereof.

BL9912 amended section 6:

6. **APRON EQUIPMENT PARKING FEE**

- | | |
|-------------------------|------------------------------|
| Remote space | \$10.00 per sq. m per annum |
| Terminal frontage space | \$20.00 per sq. m. per annum |

7. **AIRLINE TERMINAL BUILDING LEASE SPACE FEE**

The charges for use of building space in the airline terminal building are as follows:

7.1 EXCLUSIVE USE

- | | | |
|-----|--------------------|----------------------------------|
| (a) | Ticketing/Check In | \$379.06 per sq. metre per annum |
| (b) | Office | \$326.96 per sq. metre per annum |
| (c) | Support Space | \$326.96 per sq. metre per annum |
| (d) | Storage | \$284.29 per sq. metre per annum |

7.2 QUEUING AREA \$324.28 per sq. metre per annum

7.3 COMMON USE

- | | | |
|-----|----------------|----------------------------------|
| (a) | Support Space | \$284.29 per sq. metre per annum |
| (b) | Baggage Makeup | \$140.15 per sq. metre per annum |

7.4 COMMON USE COUNTER \$4.50 per use (as defined in the Airport Manager's APM Circular No. 37/88, as amended from time to time)

8. **COMBINED OPERATIONS BUILDING LEASE SPACE FEE**

The charges for leased space in the combined operations building are as follows:

- | | |
|--------|-------------------------------------|
| Office | \$277.53 per square meter per annum |
|--------|-------------------------------------|

9. **OUTBOUND BAGGAGE BELT FEE**

An annual fee of \$16,930.56 will be charged for use of the outbound baggage belt. This fee will be invoiced monthly and air carriers will pay a percentage of the fee based on their monthly share of enplaned passengers.

BL9693 and BL10608 amended Section 10:

10. AIR TERMINAL BUILDING ADVERTISING SPACE FEE

Effective : January 1, 2012

10.1 Strip Signs	approx. size 2' x 4'	\$680.00 per annum
10.2 Super Signs	approx. size 30" x 40"	\$2,681.00 per annum
10.3 Hotel Directory Board	approx. size 8" x 10"	\$473.00 per annum
10.4 Bag Belt Signs	approx. size 2' x 4'	\$1,208.00 per annum
10.5 Spectacular Signs	approx. size 9' x 5'	\$8,400.00 per annum
10.6 Entrance Roadway Sign	approx. size 15' x 6'	\$10,500.00 per annum

Effective : January 1, 2013

10.1 Strip Signs	approx. size 2' x 4'	\$714.00 per annum
10.2 Super Signs	approx. size 30" x 40"	\$2,815.00 per annum
10.3 Hotel Directory Board	approx. size 8" x 10"	\$496.00 per annum
10.4 Bag Belt Signs	approx. size 2' x 4'	\$1,268.00 per annum
10.5 Spectacular Signs	approx. size 9' x 5'	\$8,820.00 per annum

11. PAY TELEPHONE CONCESSION FEES

11.1 Coin in Box Phones	\$12.00 per month plus 11% of cash in box and 1.6% of total charge call revenue
11.2 Card/Coin Phones	\$12.00 per month plus 11% of cash in box and 1.6% of total charge call revenue
11.3 Non Coin/Card Phones	\$22.00 per month plus 1.6% of total charge call revenue

12. LAND RENTAL RATES

(Effective January 1, 1995 to December 31, 1999)

<u>Sub-Lessee</u>	<u>Per sq. ft per Annum</u>
Callahan Construction	\$0.201
Kelowna Flightcraft - new hangar	\$0.145
Kelowna Flightcraft - north end	\$0.336
Northern Air Support	\$0.209
Phoenix Investments	\$0.225
Shell - North Fuel Storage	\$0.565
Shell - Bulk Fuel Storage	\$0.298
S.I.F.C. - Fuel Storage	\$0.565
S.I.F.C. - Hangar	\$0.161

(Effective August 1, 1996 to July 31, 2000)

E & D Aircraft Services	\$0.226
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BL8620 amended added the following:
(Effective January 1, 2001)

<u>Sub-Lessee</u>	<u>Per sq. ft per Annum</u>
Callahan Construction	\$0.276
Kelowna Flightcraft - new hangar	\$0.165
Kelowna Flightcraft - parking lot	\$0.165
Kelowna Flightcraft - component workshop	\$0.352
Northern Air Support	\$0.234
E & D Aircraft Services Ltd.	\$0.276
Shell - Bulk Fuel Storage	\$0.413
A.O.G. Air Support	\$0.207
Southern Interior Flight Centre - Hangar	\$0.207

Land rental rates for the airport leases listed above shall increase by 2 percent per annum effective January 1, 2002 for the balance of their term.

Land rental rates for new airport leases and sub-leases will be based on current market value as determined by an independent appraisal for the initial year of the term, plus annual increases of 2 percent per annum for the balance of the term beyond the first year.

BL8620 amended section 13:

13. AIRPORT MAINTENANCE CHARGE

\$0.022 per square foot per annum for all land leases and sub-leases until December 31, 2001. Effective January 1, 2002, the airport maintenance charge will increase by 2 percent per annum for the term of the individual land leases and sub-leases.

BL8310, BL8365, BL9371, BL9722, BL10166, BL10357 and BL10608 amended the following:

14. AUTOMOBILE PARKING FEES

Effective April 1, 2012

14.1 PARKING LOTS:

- (a) Short Term Lot
 - First 15 minutes free
 - \$1.25 for the 1st hour or part thereof (includes first 15 minutes)
 - \$2.25 for each additional hour or part thereof to a maximum of \$15.00 per 24 hours
 - \$800.00 for "Gold Pass" a six month pre-purchase program.
- (b) Long Term Lot
 - First 15 minutes free
 - \$1.25 per hour or part thereof (includes first 15 minutes), to a maximum of \$10.00 per 24 hours and a weekly maximum rate of \$50.00.
- (c) North End Lot & North
 - First 24 hours free
 - \$6.00 for each additional 24 hours or part thereof.

14.2 CURBSIDE PARKING METERS

\$1.50 per 30 minutes
Note: All automobile parking fees include applicable taxes.

Effective April 1, 2013

14.1 PARKING LOTS:

- (a) Short Term Lot First 15 minutes free
 \$1.50 for the 1st hour or part thereof
 (includes first 15 minutes)
 \$2.50 for each additional hour or part thereof to a
 maximum of \$18.00 per 24 hours
 \$900.00 for "Gold Pass" a six month pre-purchase
 program.
- (b) Long Term Lot First 15 minutes free
 \$1.50 per hour or part thereof (includes first 15 minutes),
 to a maximum of \$11.50 per 24 hours and a weekly
 maximum rate of \$56.00.
- (c) North End Lot & North Airport Way
 First 24 hours free
 \$7.00 for each additional 24 hours or part thereof.

14.2 CURBSIDE PARKING METERS

\$1.75 per 30 minutes

Note: All automobile parking fees include applicable taxes.

BL9384 and BL10366 amended section 15:

15a. ON AIRPORT CAR RENTAL CONCESSION FEES

- 15a.1 CONCESSION FEE The greater of 11% of the annual gross
 revenue or a tendered annual minimum
 guarantee.
- 15a.2 COUNTER SPACE \$477.24 per square metre per annum
- 15a.3 VEHICLE PARKING STALLS \$40.00 per stall per month
- 15a.4 REMOTE LOT VEHICLE \$30.00 per stall per month
 PARKING STALLS
- 15a.5 SERVICE CENTRE SPACE \$139.15 per square metre per annum
- 15a.6 AUTOMOTIVE FUEL SYSTEM The cost of fuel to the City plus an
 administration fee of 11%

BL10366 replaced Section 15b:

15b. ON AIRPORT CAR RENTAL LICENSEE RECOVERY FEES

- 1. Licensees may incorporate a recovery fee not to exceed 12.36% into customer rental agreements.

BL10366 replaced Section 16:

16. OFF AIRPORT CAR RENTAL LICENCES

The fee for off-airport car rental licences offering shuttle service between the airport and off airport car rental offices shall be 8% of gross revenue.

BL8633, BL10082 and BL10608 amended Section 17:

17. TAXI AND FIXED RATE WALK OUT LIMOUSINE LICENCES

Effective Date		Jan. 1/12	Jan.1/13	Jan.1/14	Jan.1/15	Jan.1/16
17.1	Taxi - per taxi per annum	\$525.00	\$551.00	\$579.00	\$608.00	\$638.00
17.2	Limousine - per limousine per annum	\$788.00	\$827.00	\$868.00	\$912.00	\$957.00

17.3 A fee of \$20.00 will be charged for replacement of lost or damaged decals.

BL9693 amended Section 18:

18. COURTESY SHUTTLE BUS & BAGGAGE DELIVERY SERVICES

18.1 Courtesy Shuttle Bus services will be licensed at a rate of \$200.00 per month over the period operated. (Example: Big White Shuttle Bus Service during the winter months for ski season).

18.2 Baggage Delivery services will be licenced at a rate of \$200.00 per month to transfer delayed air carrier baggage from the Airport.

19. CREW TRANSFER BUS LICENCES

A charge of \$50.00 per month will be charged for licence agreements to transfer airline crews from the Kelowna Airport to Downtown Kelowna.

BL9485 replaced Section 20:

20. AIRPORTER BUS SERVICE

A percentage rate of the gross revenue will be charged for the licence agreement to transfer passengers to and/or from the Kelowna Airport as follows:

<u>Effective Date</u>	<u>Percentage of Gross Revenue to be Charged</u>
July 1, 2005	2%
July 1, 2006	2.5%
July 1, 2007	3%
July 1, 2008	3.5%
July 1, 2009	4%

21. AIRPORT FUEL TRUCK LICENCE FEE

A charge of \$0.033 per kilogram based on the Gross Vehicle Weight of the vehicle.

BL8180, BL8867, BL9607, BL9826, and BL10229 amended Section 22:

22. AIRPORT IMPROVEMENT FEES

22.1 FOR SIGNATORY AIR CARRIERS TO THE AIR TRANSPORT ASSOCIATION (ATAC)
MEMORANDUM OF AGREEMENT

A fee per departing passenger, less the handling fee provided for in the ATAC Memorandum of Agreement is as follows:

For travel	Fee per departing passenger
Up To December 31, 2010	\$10.00
January 1, 2011 to December 31, 2012	\$12.00
January 1, 2013 on	\$15.00

22.2 FOR NON-SIGNATORY AIR CARRIERS

For travel	Fee per departing passenger
Up to December 31, 2010	\$10.00
January 1, 2011 to December 31, 2012	\$12.00
January 1, 2013	\$15.00

22.3 WAIVER OF AIRPORT IMPROVEMENT FEE

The Airport Director may at his discretion waive the Airport Improvement Fee where an airline has donated the departing passenger's flight for a charitable clause.

BL9693 and BL10118 amended Section 23:

23. COMMON USE TERMINAL EQUIPMENT (CUTE)

For use of airport owned Common Use Terminal Equipment on a monthly basis, per air carrier:

0 - 3500 minutes:	\$0.75 per minute
3501 - 7000 minutes:	\$0.25 per minute
7001 minutes and over:	\$0.10 per minute
100% Common Use Terminal Equipment:	\$0.07 per minute

Year round scheduled air carriers to be automatically billed a minimum of 3501 minutes with any further minutes billed at the applicable rate.

BL9693 added a new Section 24:

24. GROUND HANDLER LICENCE FEE

Ground Handler Licencees will be charged 2.5% of gross revenue for the right to perform "third party" handler services for scheduled and charter air carrier operations at the Airport

BL10167and BL10357 amended Section 25:

25. **Security Fees and Charges - Effective April 15, 2009:**

- 25.1 Lost or damaged security Restricted Area Identification Card (RAIC)
 - a. 1st Offence \$25.00
 - b. 2nd Offence \$50.00
 - c. 3rd and subsequent Offences \$75.00

Note: Fee is waived if security RAIC is considered stolen and police file number or ICBC claim number is produced to verify

- 25.2 Failure to Return RAIC on termination of employment - \$25.00 (charged to employer)
- 25.3 Lost Visitor Security Pass - \$25.00 (charged to escort)
- 25.4 Lost Security Key - \$25.00
- 25.5 Lost Parking Decal - \$25.00

Note: All security fees and charges include applicable taxes.