



# MOBILE FOOD VENDING SELF ASSESSMENT DECLARATION OF FIRE LIFE SAFETY COMPLIANCY

Vendor Name \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_  
 Contact \_\_\_\_\_ Phone \_\_\_\_\_  
 Email \_\_\_\_\_ Alternate \_\_\_\_\_

A vendor may complete this form providing the vendor has been approved by another jurisdiction within the operating year, or if Kelowna Fire Department has previously conducted an inspection of the vehicle. Vehicles not with the criteria must be physically inspected. Physical inspections requiring payment will be conducted at Station 1 between 8:00 AM-3:30 PM. Non-payment inspections will be conducted by appointment.

Y N NA

- Vendor has been approved by another jurisdiction (photo of inspection form)
- Vendor has a Business License to operate in the City of Kelowna.
- BC Safety Authority Decals are posted. (Photo attached)
- Gas/Electrical system are original and have not been altered since obtaining approval
- All tents are non-combustible & have NFPA 705 tag. (Photo attached)
- A type K fire extinguisher has been provided. (Photo attached)
- A 2A10BC rated extinguisher (5 lbs) has been mounted in approved location. (photo attached).
- Fire extinguishers have been inspected annually. (photo of service tag attached).
- Suppression system has been serviced bi-annually. (photo of service tag attached)
- Kitchen canopy has been cleaned from filter to fan. (photo of service tag or of ducts)
- Propane bottles are secured and are 3 meters from any cooking or open flame.
- All propane connections have been tested to ensure they are not leaking.
- The trailer/truck has been altered or modified since last inspection.
- Cooking appliance locations have been altered or modified since last inspection.
- Wheel chocks for trailer have been provided to prevent movement.
- I have read and understand the Mobile Vendor requirements listed on attached page.

Please submit the completed declaration with required photos to [fireprevention@kelowna.ca](mailto:fireprevention@kelowna.ca) . (emails exceeding 7 mb will be rejected.) Upon successful review, a Kelowna Fire Department Decal will be issued to business license holders. Non-business license holders are required to pay \$105 to obtain the decal. Please contact the Fire Prevention Officer at 250-469-8801 if you have any questions.

Division C-Part 2-Sentence 2.2.1.1.(1) of the British Columbia Fire Code States: Unless otherwise specified, the owner or the owner's authorized agent shall be responsible for carrying out the provisions of this code.

I, \_\_\_\_\_, being the primary operator of  
 \_\_\_\_\_ verify that all the information  
 stated above is correct.

Date \_\_\_\_\_

Failure to disclose accurate information could result in bylaw offence notices being issued to the vendor. The Fire Department has the right to not accept any Self-Assessment declarations and the right to prohibit non-approved vendors within the municipality.



# MOBILE FOOD VENDING SELF ASSESSMENT DECLARATION OF FIRE LIFE SAFETY COMPLIANCY

The following is a list of local requirements for all mobile food vendors who wish to operate in the City of Kelowna. Vendors who are non-compliant with the following requirements will not be permitted to continue operation and are subject to the requirements of the Fire and Life Safety Bylaw, 10760. Vendors are subject to an annual inspection from the Kelowna Fire Department. Upon completion of the annual inspection, an inspection decal will be provided.

For special events approved by the Outdoor Events Committee, Fire Inspections must be conducted a minimum of 3 hours prior to operation. All vendors are subject to routine inspections from the Kelowna Fire Department.

1. The mobile vendor must have a valid City of Kelowna Business License or be approved by the inter community mobile license program or be a vendor at an event approved by the City of Kelowna Outdoor Events Committee.
2. The mobile vendor must be approved by the BC Safety Authority and ensure that all decals are visible.
3. Cooking and/or grilling shall not be conducted under tents. Cooking appliances must have a 1-meter horizontal spatial separation from non-rated tents. Tents conforming to the NFPA 705 requirements do not require this spatial separation and cooking would be permitted adjacent to the tent. NFPA 705 approved tents must have a visible tag stating that it complies with this requirement.
4. A guard/barrier, not less than 1 meter high, must be provided to act as a barrier between the public and cooking appliances. This would not apply if the cooking appliances are located within an enclosed unit.
5. All deep fryers must be approved commercial appliances. Residential grade deep fryers will not be accepted.
6. A fire extinguisher with a minimum 2A10BC rating must be approved and mounted in an acceptable location.
7. A type K fire extinguisher must be provided for all deep frying and/or hot oil cooking.
8. The extinguishers are required to be inspected annually by an approved agency. The cylinder must be pressurized and the safety pin must be in secured in place. Service tags must be visible.
9. Enclosed cooking units, creating grease laden vapors, require a kitchen canopy and automatic suppression system conforming to NFPA 96. The fixed suppression system shall be serviced bi-annually by an approved technician
10. Kitchen canopy has been cleaned from filter to fan in conformance with NFPA 96 requirements.
11. A 3-meter spatial separation shall be provided between an adjacent vendor/ ignition source and the relief valves located on a propane cylinder.
12. All spare propane bottles (full or empty) must be secured 3 meters from any cooking appliances or open flame.
13. All propane connections must be soap tested in conformance with BC Gas Code requirements each time the vehicle is moved to ensure there are no leaks. A leak test log book is required.
14. Wood burning appliances are prohibited within the City of Kelowna.
15. Cooking appliances and mobile vendors must be located a minimum of 3 meters from any building.
16. All mobile vendors with trailers must provide wheel chocks to prevent trailer movement.
17. Electrical equipment shall be used and maintained as not to constitute an undue fire hazard.
18. Any alterations or modifications to a previously accepted cooking configuration must be re-inspected.
19. Random inspections may be conducted. Ensure your Inspection Decal is current and available for viewing.

If you have any questions pertaining to the Fire Department requirements, please contact the City of Kelowna Fire Prevention Officer at 250-469-8801. Kelowna Fire Department, Station 1, 2255 Enterprise Way, Kelowna BC V1Y 8B8

***Approval within one municipal jurisdiction does not constitute approval within another municipality.***