



Strong Neighbourhoods

Neighbourhood events
Road usage permit

Contact information

Name
Address
Phone
Email



Event information

Temporary road closure for a neighbourhood event.

Date: ___/___/___ Start time: _____ End time: _____
00:00 - 24:00 00:00 - 24:00

1. We request to have the barricades place on (street name) _____
in front of house number _____ and house number _____
2. We request to have the barricades place on (street name) _____
in front of house number _____ and house number _____

We agree to leave a twelve-foot emergency lane space at all times throughout the event. _____
Initial

Considerations

Have the impacted neighbours been informed? Yes No

Is advanced street signage required? Yes No
(i.e. are there cross streets or corners that may benefit from advanced notification)

Date of application ___/___/___ Signature _____

Any changes to this form is to be submitted to the Strong Neighbourhoods team.

Administration use only

Condition(s)	
Road closure - No traffic/detour	X
Traffic Control Plan	
Traffic Control Plan details are included	

Emergency Services	
Emergency Services contacted	
Detailed description of work or activity	
Temporary road closure for a neighbourhood event.	



Strong Neighbourhoods

Neighbourhood events
Notification of road closure

Event information

We agree to have _____ blocked off for a neighbourhood
Street

event on _____ from _____ to _____
Date Start time End time

Barricades will be placed on (street name) _____

in front of house number _____ and house number _____

Barricades will be placed on (street name) _____

in front of house number _____ and house number _____



Name	Address	Phone	Signature

Instructions

In order to block the street for your Neighbourhood Event, all affected neighbours need to be informed. The homes directly affected by the closure must be informed and give their approval by signing this form. All other homes on the street are signing to state that they have been notified and their approval is not required.

SUBMIT FORM TO: City of Kelowna Strong Neighbourhoods Office two weeks prior to your event via email: neighbourhoods@kelowna.ca

Any questions or concerns can be directed to a City of Kelowna Community Development Coordinator at neighbourhoods@kelowna.ca or 250-469-8811.