



Policy and Planning
 1435 Water Street
 Kelowna, BC V1Y 1J4
 250 469-8773
 kelowna.ca

Rental Housing Grants
 Council Policy 335
 Application Form

Date: _____

CONTACT INFORMATION

Applicant:	
Contact Person:	
Mailing Address:	
Phone:	Fax:
Alternate #	
Email:	

Owner(s):	
Contact Person:	
Mailing Address:	
Phone:	Fax:
Alternate #	
Email:	

- The applicant is the owner of the subject property(ies) or
- A letter of authorization from the owner(s) is attached.
- A breakdown of the number of one, two, and three bedroom units is identified
- Project is located within the Core Area, Glenmore Valley Village Centre or University South Village Centre

Applicants Must Meet One of the Following Descriptions as Per Council Policy 335

- Applicant is a non-profit housing group
- Applicant is a for-profit developer with a long-term operating agreement with a non-profit housing provider
- Applicant is or a for-profit developer with a long-term operating agreement (15 years) with BC Housing

Note: Owner noted above must be consistent with owner listed on the State of Title. Letters of authorization provided must be from an individual with signing authority for the listed owner.

DESCRIPTION OF PROPERTIES AND PROPOSED DEVELOPMENT

Legal Description (as per State of Title):					
Lot:	Block:	Plan:	Section:	Township:	District:
Street Address:					
Existing OCP Designation(s):					
Existing Use(s):					
Existing Zoning:					
Proposed use: <input type="checkbox"/> Affordable Rental <input type="checkbox"/> Market Rental with Non-profit / BC Housing Partnership					
Description of Partnership (if applicable):					

Description of Proposal:

Other funding sources (please answer for non-profit projects):

DCC Estimate Information Requirements

1. Number of Affordable Rental Units:
2. Breakdown of Affordable Rental Units: 1 bedroom units: 2 bedroom units: 3 bedroom units:
3. Lot area in Net Hectares (in the case of a lot consolidation include pre and post lot areas):
4. For Table Below Use Total Number of residential units - New/Existing/Demolished*/To Be Demolished:

	Existing	Demolished*/To Be Demolished	New
a) 29m ² or less (Exempt from DCC Charges per Local Government Act)			
b) Over 29m ² and up to and including 55.8m ² (Res 5 Density)			
i) Provide actual unit area(s)(m ²)			
c) Greater than 55.8m ² (density based on units/ha)			
d) Total residential units			

*Credits for units previously demolished may require confirmation from Finance.

Per [DCC Bylaw No. 10515](#)

Please submit completed applications to Policy & Planning at Pplanning@kelowna.ca

THE FOLLOWING ASSOCIATED APPLICATIONS HAVE BEEN SUBMITTED:

- DEVELOPMENT PERMIT
- DEVELOPMENT VARIANCE PERMIT
- BUILDING PERMIT

PLEASE REVIEW THE FOLLOWING STATEMENT AND SIGN BELOW. UNSIGNED APPLICATIONS WILL NOT BE ACCEPTED:

I have submitted the associated application forms of the proposed development. I have reviewed Council [Policy 335 – Rental Housing Grants](#). I verify that all the information submitted in this form is correct. I accept responsibility for processing delays caused by incorrect or insufficient submission materials.

APPLICANT'S SIGNATURE: _____

The Personal Information on this form is collected under the authority of the Community Charter and is subject to the Freedom of Information and Protection of Privacy Act. Any questions regarding this collection should be directed to Policy and Planning, 1435 Water Street, Kelowna, BC, V1Y 1J4, 469-8773.