

SCHEDULE "D"
CONFIRMATION OF INSURANCE COVERAGE
BY REGISTERED PROFESSIONAL

NOTE 1: This letter shall be submitted along with letters of assurance required by the **Building Code** or this bylaw before issuance of a **building permit**. A separate letter shall be submitted for each **Registered Professional**.

NOTE 2: Only an original Schedule printed by the **City** of Kelowna or an unaltered photocopy of this Schedule is to be completed and submitted.

City of Kelowna
1435 Water Street
Kelowna, B.C.
V1Y 1J4

Attention: Inspection Services Manager

Dear Sir:

Re: Address of Project (Print)
Legal Description of Project (Print)

The undersigned hereby gives assurance that:

- (a) I have fulfilled my obligation for insurance coverage as outlined in the **City** of Kelowna **Building** Bylaw, 1993, No. 7245.
- (b) I have enclosed a copy of my certificate of insurance coverage indicating the particulars of such coverage,
- (c) I am a **Registered Professional** as defined in the **City** of Kelowna **Building** Bylaw, 1993, No. 7245, and
- (d) I will notify the **Building Inspector** in writing immediately if the undersigned's insurance coverage is reduced or terminated at any time during **construction**.

Name (print)

Signed

Date

Address (print)

Phone

(Affix professional seal here)

Schedule "D"

CITY OF KELOWNA BUILDING BYLAW

(If the **Registered Professional** is a member of a firm, complete the following:)

I am a member of this firm:

Name of Firm (print)

Address (print)

City

I sign this letter on behalf of the firm.

Note: 1. The **City** of Kelowna **Building** Bylaw, 1993, No. 7245 defines a **Registered Professional** to mean:

- (a) a **Person** who is registered or licensed to practise as an architect under the Architects Act, or
- (b) a **Person** who is registered or licensed to practise as a professional engineer under the Engineers and Geoscientists Act.

Schedule "D"