

# Fact Sheet

## Concessions



## Concessions in the City of Kelowna

### All New Concessions

The typical annual process with respect to new concession opportunities is as follows:

#### October to November:

Evaluation of new opportunities;

#### January to February:

Request for concession proposals and evaluation of responses;

#### May to September:

Typical operating season for summer concessions; and,

#### December to February:

Typical operating season for winter concessions;

#### September:

Evaluation of summer season and concession performance.

Independent concession operators in the City of Kelowna have two separate options with respect to operating a concession business within City limits.

They may either:

- ▶ Pursue operations on privately owned land; or
- ▶ Pursue a partnership with the City of Kelowna in order to operate on municipal lands.

Regardless of whether the operation occurs on private or municipal lands, a number of key criteria must be met, including the following:

- ▶ A valid business license;
- ▶ Compliance with the City of Kelowna's zoning bylaw;
- ▶ Interior Health Authority certification (if selling food); and,
- ▶ Compliance with the City's exclusion zone as per the City's Business License & Regulation bylaw No. 7878

The City of Kelowna's Property Management department administers the oversight and awarding of concession opportunities in partnership with the City concession licenses under municipal jurisdiction.

Opportunities are awarded via a public process, whereby the City advertises the availability (when applicable) of a certain type of concession (food, activity, service, etc.) at a certain location and then invites responses from the public.

All responses that meet the minimum criteria are then evaluated by a cross-departmental panel of City staff to determine which proposal best meets the needs of the City.

### Existing Food Truck and Concession Contracts

The City of Kelowna holds several mobile concession licenses for food trucks at City Park (3), Stuart Park (2) and a mobile vendor that services several other parks with ice cream treats.

Permanent food concessions are operated at City Park, Tugboat Bay, Ben Lee Park and Gyro Beach.

Current activity concessions consist of a water park in City Park, beach rental operations at Gyro and Rotary Beaches and Tugboat Bay.

### City Hall

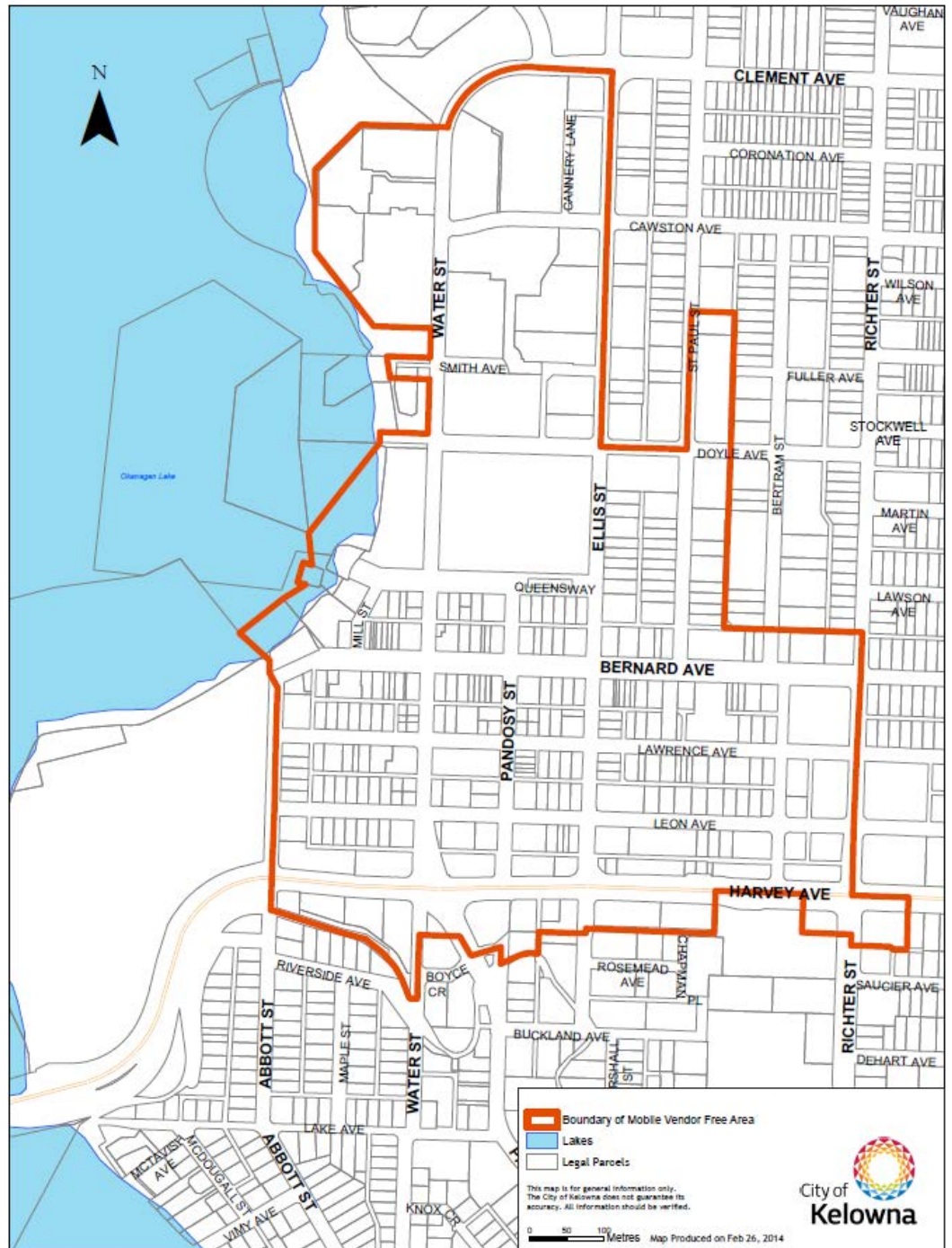
1435 Water Street Kelowna,  
BC V1Y 1J4 kelowna.ca

# Mobile Vending Exclusion Zone

## Contact us

For all new concession ideas please forward your detailed proposal including location to [propertymanagement@kelowna.ca](mailto:propertymanagement@kelowna.ca)

Please visit the City of Kelowna website at [www.kelowna.ca](http://www.kelowna.ca) and ensure that you sign up for automatic emails as opportunities arise through our e-Subscribe system



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