

## Introduction

One of the ways the Strong Neighbourhoods program supports neighbours in connecting to each other is by offering the Meet your Street Kit. This program is for residents and non-profit organizations in Kelowna who want to host a get-together with their neighbours and would like a little help along the way. The Meet your Street Kit includes games and equipment to support organizers with their neighbourhood gathering and help make connections among neighbours a little easier.

## **The Neighbourhood Event program provides the following support, for free:**

- *Pre-Event Planning*: support includes booking public spaces, inviting neighbours, neighbourhood building activities and more.
  - *Access to Equipment*: see list of games on next page.
  - *Access to Resources*: nametags, conversation starter cards, and contact cards are available to help connect neighbours.
- \*Please note: support is dependent on availability of equipment, budget, and staff.**

## Eligibility

Any resident, informal group of neighbours, or non-profit organization wanting to put on a neighbourhood social is eligible. Experience in organizing an event is not necessary as the Community Development Coordinators are available to support you along the way.

To be eligible to use the Meet your Street Kit, the applicant must:

- live in the City of Kelowna,
- live within the neighbourhood of the proposed event (ie. same street, block, area, apartment or complex), and
- ensure event is free, inclusive and focuses on enhancing connections among neighbours.

## Non-Supported Event Types:

An event cannot be supported if:

- it is a fundraiser or ticketed event,
- it involves political or religious activity,
- involves presence, sale, or consumption of alcohol,
- it violates any City of Kelowna bylaws,
- attendance is expected to exceed 50 people,
- it is a private or closed function, e.g., a birthday party, or
- if it is hosted by a for-profit business or group.

## Assessment Criteria

Requests to borrow the Meet your Street Kit will be assessed based on the following factors:

- clearly outlines details of the event; and
- identifies opportunities for recreation and/or neighbourhood connections in event description.

## Request Process

- Applications for 2021 event support will be accepted June 4, 2021 – October 31, 2021
- Applications will be accepted on an ongoing basis until allocated budget for community events has been maximized.
- We require at least 3 week's notice of your event. Applications received within 3 weeks of the event will not be accepted.
- Complete requests can be submitted to [neighbourhoods@kelowna.ca](mailto:neighbourhoods@kelowna.ca)
- Applicants will be notified of a decision within two weeks of submitting a request form. In some cases applicants may be asked to provide additional information before a final decision can be made.

## Other Considerations

Depending on the event, other considerations may need to be taken into account or required, such as:

- **Road closures**: if a street closure is requested, a Road Usage Permit from Strong Neighbourhoods is required.
- **Promotions**: must be neighbourhood based.

## Contact Information

Name/Organization:

Address:

Primary Phone:

Email:

**\*Applicants must be residents of Kelowna**

## Event Eligibility

	Yes	No
Is the event a fundraiser or ticketed event?		
Does the event involve political or religious promotion or activity?		
Is the event a private or closed function (i.e., birthday party, work party)?		
Does the event involve presence of alcohol?		

## Event Details

Event Date:

Event Time:

Event Location:

Number of people you are expecting:

Briefly describe your event:

**\*Availability is not guaranteed. The Meet your Street Kit is available on a first come first serve basis.**

The Meet your Street Kit includes the following games and equipment:

- Bocce
- Giant Snakes and Ladders
- Ladder Ball
- Wand parachutes
- Giant Connect 4
- Giant Stacking Cups
- Ring Toss
- Meet your neighbour cards
- Giant Jenga
- Giant Tic-Tac-Toe
- Soccer Ball
- Name tags

**Thank you for completing the Meet your Street Kit request form.**

Please submit the complete request form to  
[neighbourhoods@kelowna.ca](mailto:neighbourhoods@kelowna.ca)