



Policy and Planning
 1435 Water Street
 Kelowna, BC V1Y 1J4
 250 469-8773
 kelowna.ca

2024 Rental Housing Grants
 Application Form

Date: _____

CONTACT INFORMATION

Applicant:		Owner:	
Name:		Name:	
Title:		Title:	
Address		Address	
Phone:	Cell	Phone	Cell
Email:		Email:	

- A State of Title Certificate is attached.
- The applicant is the owner of the subject property(ies) or
- A letter of authorization from the owner(s) is attached.
- Project is located within the Core Area, Glenmore Valley Village Centre or University South Village Centre
- Copy of the operating agreement is provided (if applicable).

Applicants Must Meet One of the Following:

- Applicant is a non-profit housing provider
- Applicant is a for-profit developer with a long-term operating agreement with a non-profit housing provider
- Applicant is or a for-profit developer with a long-term operating agreement with the Provincial Rental Housing Corporation (BC Housing)

Note: Owner noted above must be consistent with owner listed on the State of Title. Letters of authorization provided must be from an individual with signing authority for the listed owner.

DESCRIPTION OF PROPERTIES AND PROPOSED DEVELOPMENT

Legal Description (as per State of Title):					
Lot:	Block:	Plan:	Section:	Township:	District:
Street Address:					
Existing OCP Designation(s):					
Existing Use(s):					
Existing Zoning:					
Proposed use:					

Description of Proposal:

Description of Partnership (if applicable):

Other funding sources (if applicable):

DCC Estimate Information Requirements

Total Number of Rental Units:

1. Number of Affordable Rental Units:

2. Lot area in Net Hectares (in the case of a lot consolidation include pre and post lot areas):

3. Number of residential units:

	Existing	Demolished*/To Be Demolished	New
a) 29m ² or less (Exempt from DCC Charges per Local Government Act)			
b) Over 29m ²			
c) Total residential units			

*Credits for units previously demolished may require confirmation from Finance.

Per DCC Bylaw No. [12420](#)

Applications must be submitted by August 9, 2024.

Please submit completed applications to Policy & Planning at planninginfo@kelowna.ca

THE FOLLOWING ASSOCIATED APPLICATIONS HAVE BEEN SUBMITTED:

- DEVELOPMENT PERMIT
- DEVELOPMENT VARIANCE PERMIT
- BUILDING PERMIT

Projects that have already received a Building Permit are not eligible. A Building Permit must be issued by December 31, 2025 to be eligible for a grant.

PLEASE REVIEW THE FOLLOWING STATEMENT AND SIGN BELOW. UNSIGNED APPLICATIONS WILL NOT BE ACCEPTED:

I have submitted the associated application forms for the proposed development. I have reviewed Council [Policy 335 – Rental Housing Grants](#) and [temporary enhancements approved for 2024](#). I understand that grants will only be provided for projects that have a Building Permit issued by December 31, 2025. I verify that all the information submitted in this form is correct. I accept responsibility for processing delays caused by incorrect or insufficient submission materials.

APPLICANT'S SIGNATURE: _____

The Personal Information on this form is collected under the authority of the Community Charter and is subject to the Freedom of Information and Protection of Privacy Act. Any questions regarding this collection should be directed to Policy and Planning, 1435 Water Street, Kelowna, BC, V1Y 1J4, 469-8773.