



Revenue Branch
 1435 Water Street
 Kelowna, BC V1Y 1J4
 250 469-8757
 kelowna.ca/propertytax

**Heritage Building Tax Exemption
 New Application**

APPLICATION DEADLINE

Forward your application **PRIOR TO JULY 15** to: revenue@kelowna.ca

REQUIREMENTS

The following items must be submitted with the application:

- Copy of the final inspection notice.
- Copy of the project costs certified correct by either a public accounting firm or a professional quantity surveyor.

Consideration will only be given to applications with all of the above information submitted.

APPLICANT INFORMATION

Please print clearly.

Application Date:
For Taxation Year:
Business Number (BN):

1. Full Name or Title of Organization:

2. Mailing Address of the Organization:

3. Civic Address of Property if Different than mailing address:

4. Property Legal Description:

Roll # _____

Plan: _____ Lot: _____

5. Contact Person:

Name: _____

Phone number(s): _____

E-mail: _____

(E-mail will be the communication method)

6. Is your organization the registered owner of the property? Yes No

7. Is the organization in compliance with all municipal policies, plans, bylaws and other applicable regulations (i.e. business licensing, zoning, Heritage Revitalization Agreement)?

Yes

No – if No, please explain:

I understand additional information may be requested prior to consideration for a Heritage Building Tax Exemption.

I understand that if this application is approved in full or in part for the year of application, it is our organization's responsibility to complete a comprehensive application or renewal form (as determined by the City of Kelowna) and submit prior to the **15th of July of each year** to be considered for a future Heritage Building Tax Exemption.

I understand that it is our organization's responsibility to contact the City of Kelowna if any changes occur with respect to ownership or principal use of property.

I certify that I am the owner of this property and that the information provided in this application is true and accurate to the best of my knowledge.

Name: _____

Signature: _____

Position: _____

Date: _____

Knowingly submitting an application or information that is not true or accurate will result in loss of eligibility.