

# Bulletin: City Of Kelowna Gas Installation Permit Jurisdiction



Bulletin # 23-02

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*This Bulletin is for informational purposes only.*

## 1. Purpose

This bulletin is intended to provide guidance on how to determine jurisdiction with respect to obtaining mandatory gas permits where a local government administers provisions of the [Safety Standards Act \(the Act\)](#) as permitted by Section 5 of the Act. In the City of Kelowna (the City) gas permits may be issued either by Technical Safety BC (TSBC) or the City depending on the scope of regulated work.

### Definitions:

**Service meter** - means a meter that is installed by or on behalf of a gas company.

**Total Connected Load** - the sum of all gas appliance inputs in Kilowatts (kW) or British Thermal Units (Btu) connected to any individual gas service meter.

## 2. Background

The Province of BC currently has an administrative agreement with the City to issue installation permits and conduct gas inspections within their municipal boundaries.

[Gas Safety Regulation](#) section 23 identifies the scope of regulated work where a local government that administers gas inspection services under an agreement with the Province may issue installation permits. Within the City's municipal boundaries permits are required for the following kinds of regulated work in respect of gas equipment or gas systems:

- a. any fully detached single family dwellings, with gas service meter outlet pressure not exceeding 14.0 kPa (2 psig) regardless of total connected gas service meter load;
- b. any premises or building other than a fully detached single family dwelling where the gas service meter outlet pressure does not exceed 14.0 kPa (2 psig) **and** the total connected load at the gas service meter is not more than 120 kW or 409,600 Btuh.

Contractors are reminded they must determine the total connected load at the gas meter and verify delivery pressure at the meter outlet where applicable prior to making application for a City permit.

City permits issued for regulated work **not** under the jurisdiction of the City, are considered to be obtained in error and are therefore **not** valid regardless of permit status. Permits found to be obtained in error will be cancelled and reported to TSBC after the contractor has been notified. Permit fees are non-refundable after an on-site inspection has taken place.

**Conclusion:** This information bulletin is provided with respect to regulated gas work in the City of Kelowna which falls within the City's jurisdiction and is not intended as guidance outside of the City's jurisdiction.

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