Active Living and Culture
1435 Water St
Kelowna, BC V1Y 1J4
250 469-8811
kelowna.ca

Neighbourhood Events
Application

EVENT NAME: _____

CONTACT INFORMATION & EVENT LOGISTICS

Name:	
*Address (include postal code):	
Primary Phone:	Secondary Phone:
Email:	

Proposed Event Date & Time (max. 3 hrs):
Alternate Date & Time (max. 3 hrs.):
Proposed Location:
Number of people you are expecting:

EVENT DESCRIPTION

What is the proposed event? *Read the Neighbourhood Events Program Guidelines to ensure your event can be supported.*

Max: 200 Words

NEIGHBOURHOOD INVOLVEMENT

Outline your plan to involve your neighbours. How will you reach people who are new to your neighbourhood or who haven't been involved before? How will you ensure your event is inclusive of all neighbours?

Max: 200 words

IMPACT

How will the event assist neighbours in getting to know each other? Some **e**xamples include: providing nametags, playing get to know you games or taking time to do a round of introductions.

Max: 100 words

SUPPORT

What support are you looking for from the Neighbourhood Development team? Examples include: support in the planning process, photocopying, access to the Mobile Event Unit which includes equipment including: tents, tables, chairs, garbage cans and games.

Max: 100 words

EVALUATION

How you will know if the event is a success?

As part of the Neighbourhood Events program, we require that organizers:

- Provide a minimum of one story from the event that can be published on the Strong Neighbourhoods webpage
- Provide a minimum of three photographs from the event that can be shared on the Strong Neighbourhoods webpage
- Distribute and collect a short participant survey
- Complete and return an event-organizer's survey

If you have read and agree to these requirements, please initial here:

Where did you learn about the Neighbourhood Events program?