



## Host Your Own Engagement Event Final Report

**Submission Deadline: March 31, 2019 at 4 p.m. PST**

Mail/Deliver to: 2019 Host Your Own Engagement Event Final Report  
City of Kelowna, Cultural Services Branch  
City Hall  
1435 Water Street  
Kelowna, BC V1Y 1J4

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\*If sending electronically, ensure you receive a confirmation of submission within 24 hours.

<b>Organization/Business/Individual's Name:</b>	
<b>Date:</b>	<b>Time:</b>
<b>Location:</b>	
<b>Report Submitted By:</b>	<b>Phone Number:</b>

***Your Final Report does not need to follow this specific format.** While we would like to leave the exact content of the conversation up to you, the context of the conversation should be to gain an understanding of whether the current Cultural Plan goals are still important and relevant to the community and what strategies can be used to advance the areas most important to you.*

### Who were your attendees?

Open to the general public

Specific group of people, please specify

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### Provide a brief description of how the event was conducted:

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Provide the group's goal rating (Not Important, Somewhat Important, Important, Very Important) in the first column and highlight strategies developed (if you did not discuss the goal, leave the strategies section blank):

Goal Rating	Strategies
Goal 1:	
Goal 2:	
Goal 3:	
Goal 4:	
Goal 5:	
Goal 6:	
Goal 7:	

Goal 8:	
Goal 9:	
Goal 10:	

**Any additional thoughts or feedback on the event:**

**Mandatory Supporting Documents:**

One to three high quality photographs with photographer release waivers

Sign in/participant photo waiver sheet

**Additional Supporting Documents (if used):**

Summary sheets (the number will depend on how many goals you discussed). *Please ensure the summary sheets are legible and the conclusions on strategies are easily understood.*

Rate the Cultural Goals (dot poster)