

GROUNDWATER WELL USE APPLICATION FORM



I, _____ being the property Owner of the premises legally described
(Print Name of applicant)

as: _____ located in the City of Kelowna have a Groundwater
(Civic Address of property)

Well and having read and understood the Groundwater Well use requirements outlined in Bylaw 11770 and in order to receive domestic water from the City, hereby declare the following (choose ONE ONLY)

- Decommission. I will Decommission the well in accordance with Provincial regulations;**
- Deactivation. I will Deactivate the well in accordance with Provincial regulations;**
- Non-Domestic Purposes and disconnected from Domestic (in home) use**
List possible uses _____, or
- Domestic Water Supply to a remote building not serviced by City Domestic Water;**
- Primary and Sole Domestic Well Supply (No water supply from the City of Kelowna)**

I agree to provide a map with the location and plate number (if available) of the Well in relation to the parcel of land listed above.

Dated at _____ day of _____, 20_____.

APPLICANT _____
(Signature)

(Witness)

(Date)

(Approved By)

(Date)

*Please submit the completed form and well map in person to the Utility office @ 951 Raymer Ave. or scan and send electronic version to integratedwater@kelowna.ca

Groundwater Well Information Sheet

If applying for **Decommissioning** of a well, Bylaw 11770 stipulates that the well owner agrees to:

1. Ensure that the Well is Closed in accordance with City of Kelowna Bylaw 11770 and all applicable provincial enactments;
2. Obtain and submit a Well Decommission Report to the City and Province within 12 months of Decommissioning.

If applying for **Deactivation** of a well, the well owner agrees to:

1. Turn off the power supply to the well pump and/or removing or disconnecting the manual pump handle;
2. Remove any operational equipment used for monitoring and cap the well in a manner that prevents water, contaminants, or foreign matter from entering the well;
3. Decommission the well if it is deemed to be deactivated for a period of 5 or more years as per Provincial Guidelines.

If applying for **Well Use for Non-Domestic Purposes**, Bylaw 11770 stipulates that the well owner agrees to:

1. Operate and maintain the Well in good order and in accordance with the requirements of section 58 and 59 of the Water Sustainability Act and Part 7 of the Groundwater Regulation;
2. Ensure that the well is physically disconnected from the City supplied Irrigation System;
3. Provide the City with a copy of the application to the Province for a groundwater license;
4. Ensure the Well is Closed immediately when required by the City to do so if it is not operated or maintained in good order;
5. Not reconnect the Well to the Owner's private water distribution system as long as the Owner's parcel is Connected; and,
6. Not use the Well for Domestic Purposes.

If applying for **Well Use for Domestic Purpose to service a remote building (not serviced by City Domestic Water)**, Bylaw 11770 stipulates that the well owner agrees to:

1. Operate and maintain the Well in good order and in accordance with the requirements of section 58 and 59 of the Water Sustainability Act and Part 7 of the Groundwater Regulation;
2. Provide the City with a copy of a Domestic Well Registration form within 12 months of an approved application;
3. Ensure the Well is Closed immediately when required by the City to do so if it is not operated or maintained in good order;
4. Not reconnect the Well to the Owner's private water distribution system as long as the Owner's parcel is connected to the City water supply.

If applying for **Well Use as Primary and Sole Domestic Supply**, Bylaw 11770 stipulates that the well owner agrees to provide the City with a copy of a Domestic Well Registration form within 12 months of this signed application.