



City of Kelowna
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Council Policy

Liquor Licenses in Parks and Stadiums and Facilities

APPROVED November 23, 1992

RESOLUTION: R375/10/04/26

REPLACING: R334/07/03/26; R768/04/08/09 R530/00/06/12; R399/1998/05/25, R290/1997/05/05; S1314/1992/11/23

DATE OF LAST REVIEW: April 2010

THAT the City of Kelowna allow outdoor licensed liquor beverage areas in conjunction with organized events at Waterfront Park, City Park, Rotary Centre for the Arts Common, Knox Mountain Park, Parkinson Recreation Centre, Mission Recreation Park, Apple Bowl Stadium, Elks Stadium, King Stadium, Rutland Sportsfields, Ellison Softball Park and the East Kelowna Sportsfields Park;

AND THAT City owned Liquor Primary licenses for King Stadium, Apple Bowl Stadium, Elks Stadium, Kinsmen Softball Complex and Kelowna Community Theatre be maintained;

AND THAT the City authorize, in each individual case in writing, the appropriate major tenant to operate the City owned Liquor Primary licenses at each of King Stadium, Elks Stadium, Apple Bowl Stadium and Kinsmen Softball Complex, on the following conditions:

- The authorized tenant is to operate in accordance with all regulations set out in the Liquor Control and Licensing Act, and as set out by the Liquor Control and Licensing Branch, and the City;
- Not less than 10% of annual gross profit at each stadium location are to be paid to the City and placed in a reserve account and used for facility improvements at that location;
- The authorized tenant shall be responsible for all financial aspects of operating the Liquor Primary license, including but not limited to payment of application or license fees, all necessary criminal record check fees, and all operational and associated costs;
- The authorized tenant shall maintain comprehensive general liability insurance, as well as a release and indemnity of the City, as required by the City's Risk Manager, and shall provide proof of same;
- The authorized tenant shall provide financial reporting records in a format determined by the Financial Services Department;

AND THAT the Director of Recreation and Cultural Services (or designate) be authorized to sign on behalf of the City with regard to all ongoing management issues related to the City owned Liquor Primary licenses;

AND THAT all outdoor licensed events allowed in City parks and stadiums are subject to the following conditions:

- a) event organizers are required to apply through the outdoor event approval process to present a request for the licensed area including:
 - i. a site plan of the venue which shows the size and capacity of the licensed area and its location within the venue, the provision of washroom facilities;
 - ii. proposed hours of operation of the licensed area will be restricted between 11:00AM and 10:00PM and the provision for perimeter fencing;
 - iii. a security plan submitted by organizers must be approved by the Kelowna Detachment of the R.C.M.P.

any other information required by the Outdoor Event Committee for a review process;

- b) all regulations of the Liquor Licensing Branch and the Liquor Control Licensing Act of British Columbia must be met;
- c) any incremental costs as required by the Outdoor Event Committee arising out of the licensed area will be paid by the event organizers;
- d) the operation of the licensed area does not have an undo negative impact on neighbours and businesses;
- e) beverages must be served in plastic, paper or other disposable containers, unless authorized by the Liquor Control and Licensing Branch and City representative;
- f) the issuance or extension of the license is approved by the Outdoor Event Committee.

REASON FOR POLICY

To establish parameters for licensed outdoor events in parks and stadiums.

LEGISLATIVE AUTHORITY

Liquor Control and Licensing Act; Parks Bylaw No. 6819-91, Outdoor Event Bylaw 8358

PROCEDURE FOR IMPLEMENTATION

Applications processed by the Director of Recreation and Cultural Services.