



City of Kelowna  
 1435 Water Street  
 Kelowna, BC V1Y 1J4  
 250 469-8500  
 kelowna.ca

# Council Policy

## Landfill Tipping Fee Waiver

APPROVED February 28, 2011

RESOLUTION: R205/11/02/28

REPLACING: N/A

DATE OF LAST REVIEW: February 2011

### A. PURPOSE

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The City recognizes the work of nonprofit organizations who receive materials that are not brought to the landfill, but are recycled back into the community for beneficial reuse. The City also recognizes the work of similar community groups and organizations that help to beautify our City and natural surroundings by cleaning up litter and illegally dumped garbage on public lands.

The purpose of this policy is to provide:

- a) registered non-profit organizations within the City of Kelowna involved in charitable activities resulting in the diversion of recyclable materials from landfill disposal, an opportunity to receive a waiver of fees for those recyclable materials that they are unable to put back into the community; and
- b) organizations and community groups within the City of Kelowna planning a community clean up or beautification event on city property, an opportunity to apply for a tipping fee waiver.

### B. POLICY GUIDELINES

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1. General:
  - a) For organizations or businesses receiving a tipping fee waiver, all other landfill site criteria will apply for regular municipal garbage received at the landfill site.
2. Annual Waiver:
  - a) Non-profit organizations or businesses must be a registered nonprofit within the City of Kelowna and provide a service of redistributing goods for beneficial reuse in the community.
  - b) Materials that are considered Mandatory Residential Recyclable Material and / or Mandatory Landfill or Recycling Depot Recyclable materials as outlined in Solid Waste Management Regulation Bylaw No.10106 will not be considered for any tipping fee waiver.
  - c) The organization or business must clearly demonstrate practice of due diligence to minimize the amount of reusable waste for discard through its business operation and/or by participation in community reuse event opportunities within the community by contacting the RDCO Waste Reduction Office. These practices will be confirmed through regular contact and site visits by solid waste and waste reduction office staff.
  - d) The benefits of the organization's program(s) must include measurable waste reduction and recycle components through reuse, recycle or repair.
  - e) Organizations must have proper fencing, signage and policy that prevent illegal dumping of non reusable material such as household garbage and mandatory recyclable material as outlined in the Solid Waste Management Regulation Bylaw No. 10106.

3. Event Waiver:
  - a) All community clean up events must take place on public property within the City of Kelowna.
  - b) Tipping fee waivers may also be granted to organizations, groups or businesses engaged in a community clean up event that picks up litter or illegally dumped garbage on public lands within the City of Kelowna.
4. APPLICATION PROCESS AND ADDITIONAL CONDITIONS:
  - a) Complete the application form, Appendix A as attached to Policy No.357
  - b) A tipping fee waiver will be issued by the Utility Services Manager if the terms of the policy are fully met.
  - c) Approval will only be granted to those organizations within the City of Kelowna solid waste collection area.
  - d) Fee waiver applications will require up to (4) weeks for processing. Please ensure the application is received by the Solid Waste Branch at least four (4) weeks prior to any event being held.
  - e) Applicants possessing a valid tipping fee waiver may be subject to an annual site visit and facility review.
  - f) All loads that receive a tipping fee waiver will be subject to an inspection at the Glenmore Landfill.

REASON FOR POLICY

To provide an opportunity to organizations within Kelowna to apply for a waiver on Landfill Tipping Fees in recognition of the demonstrated benefit to the community of their clean up efforts and recycling activities related to materials that would otherwise become buried refuse at the Glenmore Landfill.

LEGISLATIVE AUTHORITY

Council Resolution

PROCEDURE FOR IMPLEMENTATION

As outlined in the Policy



Utility Services  
 1435 Water Street  
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 250 469-8500  
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# Landfill Tipping Fee Waiver Application

Council Policy 357 - Appendix A

## APPLICANT INFORMATION

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Forward your completed application to the attention of the Manager, Utility Services. Please allow up to four weeks to process this application.

Date: \_\_\_\_\_

Organization Name:	
Address:	
Phone:	Fax:
Email:	
Website:	

Contact:	
Title:	
Phone:	Email:
Has your organization applied for a waiver previously?	
<input type="checkbox"/> New Applicant <input type="checkbox"/> Previous Applicant	
Is your organization a registered non-profit society?	
<input type="checkbox"/> YES <input type="checkbox"/> NO	
If this is a Community Cleanup, what is the date of the event?	

## GENERAL INFORMATION

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*Please complete in point form*

1. Describe the benefit of your organization to the community.
2. Description of materials and estimated tonnage being applied for waiver status.

## WASTE REDUCTION ACTIVITIES

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*Please complete in point form*

1. Outline the steps taken by your organization to maximize the recycle or reuse potential of materials received by your organization.
2. Describe the steps that your organization has taken to minimize illegal dumping of material at your facility.
3. Outline your waste reduction-focused activities and events, including location where these activities and events take place.