

RESUME

YOUR FULL NAME

ADDRESS

CONTACT PHONE NUMBER AND EMAIL

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**EDUCATION:**

Please include all education starting with the highest level achieved first and progressing down through individual certificates or courses.

**EMPLOYMENT HISTORY (include POC or EMS volunteer work):**

Please include specific dates.

Information in this category should include any firefighting or emergency responder experience, whether or not it was paid or voluntary.

Years of experience/hours and any progression in work roles or duties.

**COMMUNITY/VOLUNTEER EXPERIENCE - Non-emergency related (Include hours and dates):**

Examples - Charities, not for profits, coaching, etc.

**HEALTH/OTHER PERSONAL INTERESTS:**

This should include physical activities, interests, goal setting etc.

**PROFESSIONAL DEVELOPMENT ACTIVITIES:**

Examples - Toastmasters, leadership programs, self-development

**REFERENCES:**

You must provide at least 3 professional references, preferably people who directly supervised your work, or to whom you reported.