

These facility guidelines are in place to protect the safety of staff and the public. The guidelines provide direction or protocols to reduce the risk of Covid 19 transmission. Whether you are an athlete, coach, team official, referee, essential volunteer, staff or contractor, you are all responsible to prevent the transmission of Covid 19 and ensure the facility guidelines are followed. The City will continue to update our facility guidelines and processes.

**Arena Capacity** is 50 persons including athletes, coaches, team managers, safety ambassadors and essential volunteers.

- Memorial Arena Capacity is 50 persons
- Rutland West Arena Capacity is 50 persons
- Rutland East Arena Capacity is 50 persons

**Playing Surface Capacity (Ice or Dry Floor Surface)**

- To a maximum of 25 persons including any combination of athletes and coaches.

**Permitted Playing Surface Activities and Restrictions**

- Minor sports (21 years and under) are permitted according to ViaSport Phase 2 requirements.
- Adults sports (22 years and older) are not permitted.
- Public skating for all ages is permitted.
- Persons on the playing surface are required to maintain a physical distance of 3m (not 2m) from others.
- Modified training and drills with non-contact and physical distancing of 3m are permitted.
- Games, competitions, or tournament are not permitted.
- Athletes, coaches, team managers, safety ambassadors and essential volunteers living in the Central Okanagan are permitted entry to the facility.

**Wear a Mask**

- The public is required to wear a mask in all City-operated indoor public spaces.
- Masks are required in common areas including lobbies, dressing rooms, washrooms, spectator areas and hallways.
- Disposable masks are provided at public entry points.
- There are some exceptions for the mask requirement within City recreation facilities:
  - Masks are not required while in the “field of play” (defined as ice surface, players bench, and penalty box).
  - Person with disabilities or underlying medical conditions that affect their ability to wear a face covering.
  - Person unable to place, use or remove a face covering safely without assistance.
  - Person who are communicating with someone who is hearing-impaired or has another disability, where the ability to see the mouth is essential for communication.
  - Person under 12yrs of age if able to physical distance.
- A mask exemption declaration form can be obtained from the local sports organization.

**Essential Volunteers**

- Essential volunteers are permitted in the facility since they add value to the experience. The following are considered essential volunteers – coach, team manager, safety ambassador).
- One parent / guardian may be considered as an essential volunteer if they are required to support a young athlete (i.e. tying skates, putting on protective equipment, etc.).
- Essential volunteers must be seated in the grandstand unless they have a designated area. If an essential volunteer leaves the building they can't re-enter.

### **Safety Ambassador**

- Each LSO will appoint a Safety Ambassador for each team as part of their Return to Sport Play.
- The team's Safety Ambassador will screen for illness prior to entering the arena including athletes, coaches, team managers, and essential volunteers.
- The team's Safety Ambassador will maintain a record of names and phone numbers of persons entering the arena. This information will be required by Public Health Authority for contact tracing purposes.
- The team's Safety Ambassador will meet the arena attendant at the entrance door 15 minutes prior to the ice time. It is the responsibility of the team's Safety Ambassador to manage the entrance door once the arena attendant has opened the entrance door.
- The team's Safety Ambassador will implement and enforce the facility and LSO guidelines.
- The team's Safety Ambassador will maintain the mask exemption declaration forms.

### **Come Dressed**

- It is recommended athletes come dressed as time is limited in the dressing rooms.
- Younger athletes who require assistance dressing must come completely dressed with only skate guards to be removed. Essential volunteers must not enter dressing rooms.
- Benches are available in Rutland East and Rutland West where younger athletes can get their skates tied or putting on protective equipment by parent/guardian. No additional benches are available at Memorial due to its limited space and building configuration.

### **Health Screening Prior to Entering the Arena**

- Each team's Safety Ambassador will screen for illness prior to entering the arena. This includes athletes, coaches, team managers, and essential volunteers.
- The team's Safety Ambassador will maintain a record of names and phone numbers for those persons in attendance for each ice rental. This information will be made available to the Public Health Authority upon request for contact tracing purposes.

### **Entering the Arena**

- Please arrive on time and line up outside the facility in the marked, physically distanced indicators on the sidewalk.
- The arena entrance doors will always be locked. The arena attendant will open the entrance doors 15 minutes prior to ice time.
- Please sanitize your hands upon entry, follow directional arrows, and arena attendant's instructions.
- If you arrive late for your ice time the entrance door will be locked. Contact your team's Safety Ambassador to open the door on your behalf. Arena Attendant will not return to unlock the door for persons who arrive late.
- Masks are required in common areas including lobbies, dressing rooms, washrooms, spectator areas and hallways.

### **Dressing Rooms**

- Dressing rooms are available for use.
- Masks are required in dressing rooms.
- Individuals are encouraged to practice physical distancing (2m) within dressing rooms.
- Each dressing room will have a washroom available. Showers are not available.
- Athletes must adhere to appropriate hygiene and handwashing protocols prior to playing and going on the playing surface.
- Water fountains are available in each dressing room.
- Dressing rooms must be left as they are found, with no garbage left behind. There are garbage cans in each change room at both Rutland Arena and Memorial Arena.
- Food must not be consumed in the dressing rooms.

**City of Kelowna – Active Living & Culture**  
**Rutland and Memorial Arenas – Facility Guidelines**  
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**Spectators**

- There will be no spectators permitted.

**Washrooms**

- Masks are required in washrooms.
- Dressing room washrooms are available for athletes.
- Public washrooms are available at the main entrance of Rutland Arena and the all user (main floor) at Memorial Arena.
- Each washroom has soap, water, paper towels and / or air dryers available.

**Exiting the Facility**

- Athletes, Coaches/Team Officials are required to exit the arena 10 minutes after playing time. Exit the arena following marked pathways. Do not exit through main entrance.
- Essential Volunteers are asked to exit the arena within 10 minutes and not to congregate near exit points. Exit the arena following marked pathways. Do not exit through main entrance.

**Hand Sanitizer**

- Hand sanitizer is available at the main entrance of each arena.
- Each washroom has soap, water, paper towels and / or air dryers available.

**Additional Cleaning**

- All public spaces and high-traffic areas are surface cleaned with increased frequency.
- The players benches and dressing rooms areas are cleaned and sanitized following each group.
- Touch point are sanitized frequently throughout the arenas.

**Illness Isolation Room**

- If anyone feels ill and are not able to immediately leave the arena, please alert staff and they will take you to the illness isolation room.
- The isolation room at Rutland Arena is in the boardroom at the main entrance. Dressing room 5 is the designated illness room at Memorial Arena.

**Food Concession and Skate Rental Shop**

- The Rutland Arena skate rental shop is closed.
- The Rutland Arena food concession is closed.
- The Memorial Arena does not have a food concession or skate rental shop.
- Food vending machines are available at Rutland Arena only.