

CANDIDATE INFO SESSION

August 17 | Council Chambers

#Kelowna
VOTES





AGENDA

#Kelowna
VOTES

- ▶ What are you getting yourself involved in?
- ▶ Municipal governance
- ▶ Role of Council and members of Council
- ▶ What to expect at Council meetings
- ▶ Time commitment
- ▶ Election resources for candidates
- ▶ Local government organizations in BC
- ▶ Staff and councillor perspectives provided

City of **Kelowna**

Municipal Purpose

1. To provide the means by which the community can express and address its collective objectives
2. To provide various services and programs to City residents

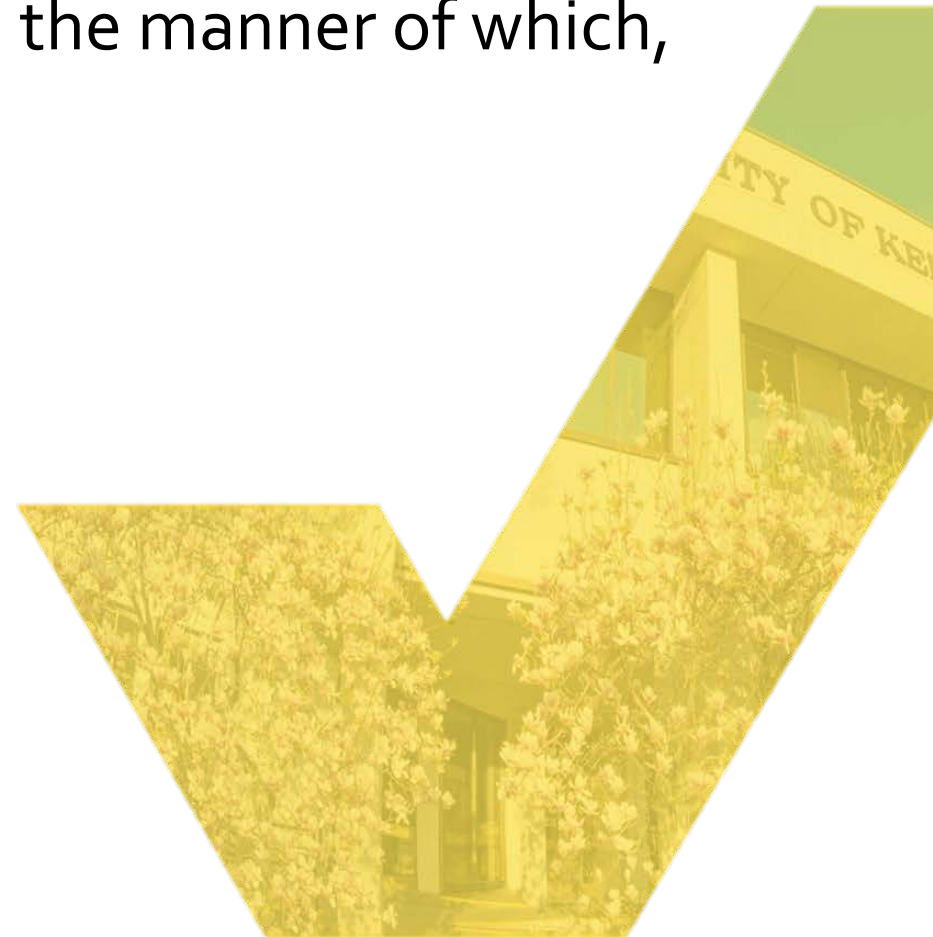
Council Authority

- ▶ Two spheres of authority: federal and provincial
 - ▶ Municipalities are in the provincial sphere
- ▶ Not a constitutionally recognized level of government
- ▶ Why is this important?



Council Authority

- ▶ Limits on what the City can do and how the City can operate
- ▶ We can **only** act on matters for which, and in the manner of which, the Province has delegated authority
- ▶ We are "*creatures of the Province*"
- ▶ Most services we provide are discretionary



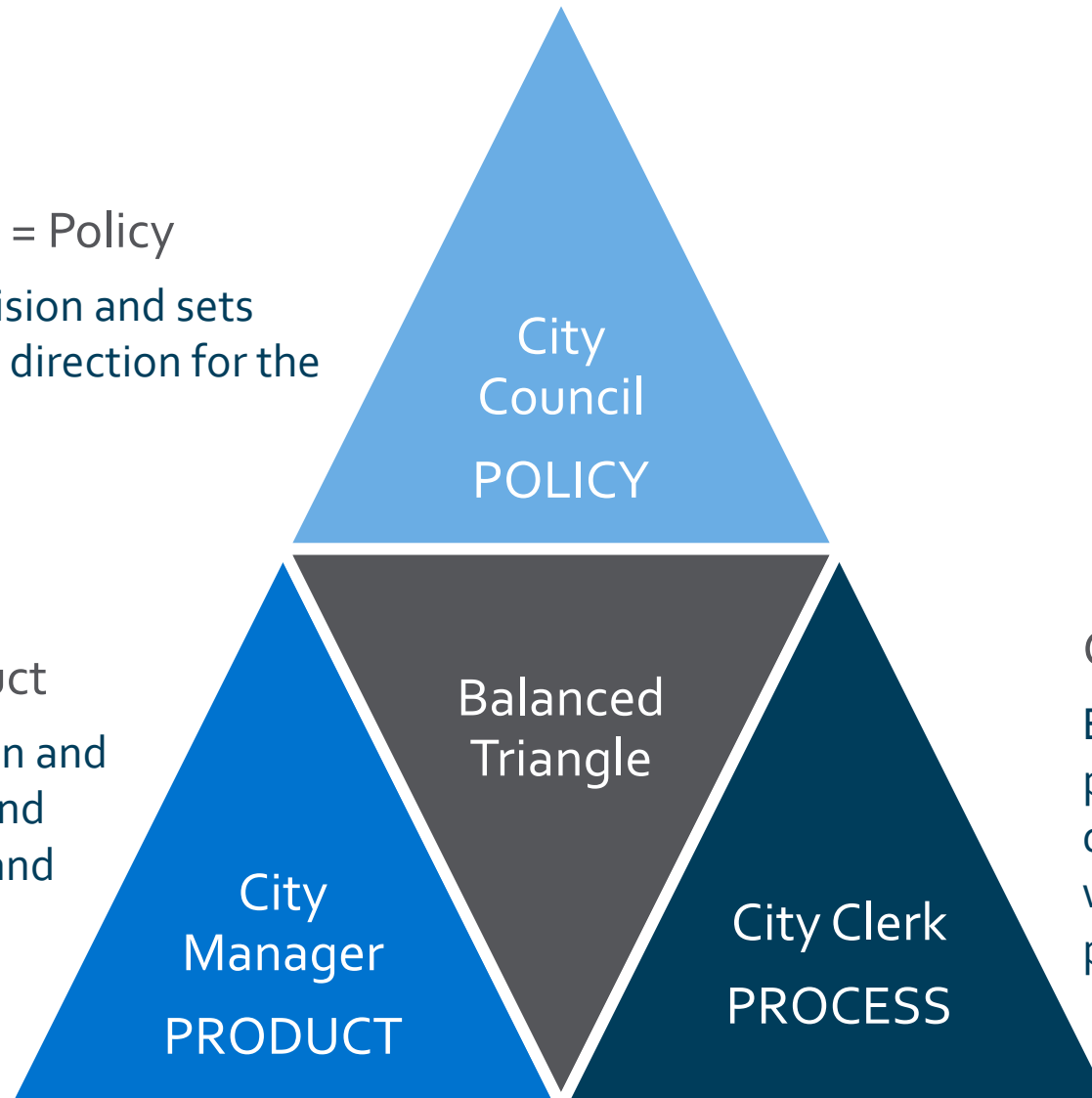
Council Authority

- ▶ *Community Charter* and the *Local Government Act* most relevant legislation
- ▶ Just because Council can do something does not mean it should do it!
 - ▶ Important distinction between the two
- ▶ Staff role of providing “best professional advice” helps to differentiate and answer above question

Role of Council

- ▶ Council establishes policy for the municipality – sets the course
- ▶ City Manager ensures that the course is followed by staff through implementation of the policies
 - ▶ “One employee” model – City Manager
- ▶ City Clerk ensures applicable legislation and procedures are followed

City Council = Policy
Establishes vision and sets priorities and direction for the community.



City Manager = Product
Ensures Council direction and policy is implemented and directs City operations and administration.

City Clerk = Process
Ensures the decision-making process is transparent, properly documented, and complies with applicable legislation and procedures.

City of **Kelowna**

Based on the City of South San Francisco
Balanced Triangle

“One Employee” Governance Model



City of **Kelowna**

Role of Council

- ▶ Council = 1 Mayor and 8 Councillors
- ▶ Council is a continuing body
- ▶ Council may only exercise their authority by resolution or bylaw adopted at a Council meeting
- ▶ Commentary is not direction



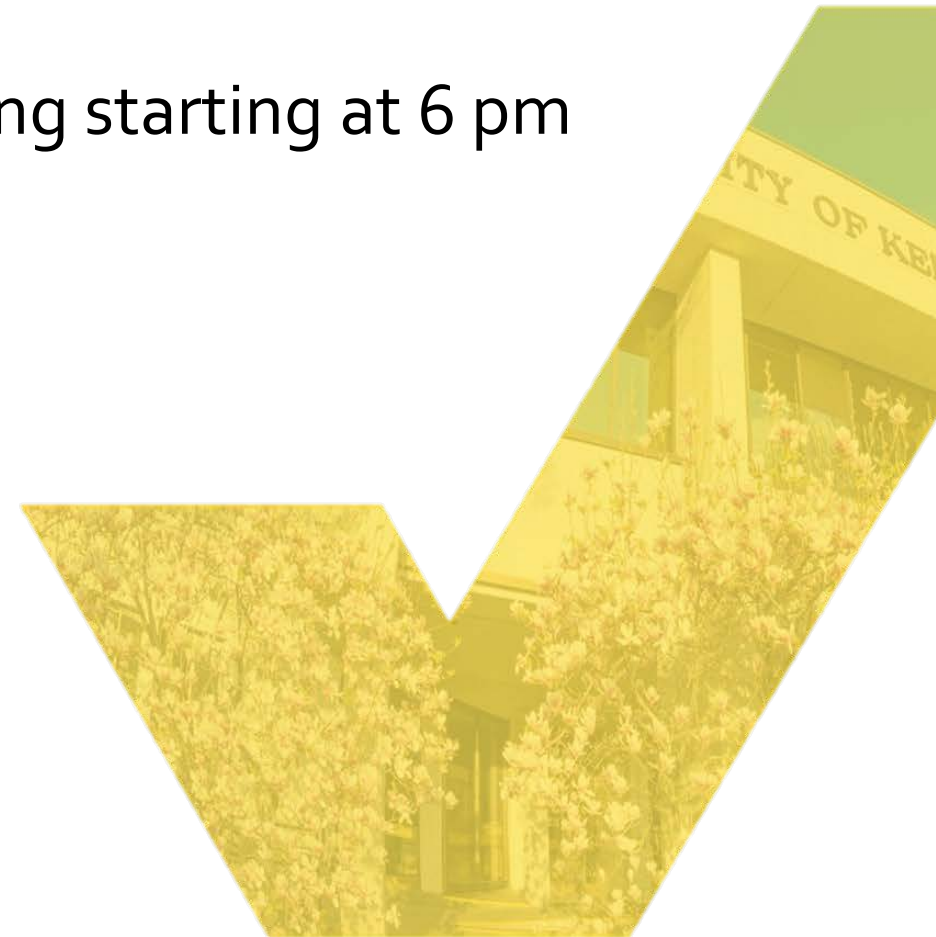
Role of Council

- ▶ Most decisions are made in a public forum
- ▶ You have one vote of nine
 - ▶ The Mayor does not break tie votes
- ▶ Decisions are made collectively
 - ▶ Council is collectively accountable for municipal decisions
 - ▶ Individual members of Council are responsible and accountable for their behaviour and individual decisions



Council Meetings – Current Format

- ▶ Mondays – morning and afternoon meetings
 - ▶ Weekly with some exceptions
- ▶ Tuesdays – public hearing and regular meeting starting at 6 pm
 - ▶ Every 2 to 3 weeks
- ▶ Committee appointment responsibilities
 - ▶ Internal & external
- ▶ RDCO Board
 - ▶ 6 members & 3 alternates
 - ▶ Twice per month



Typical Monday

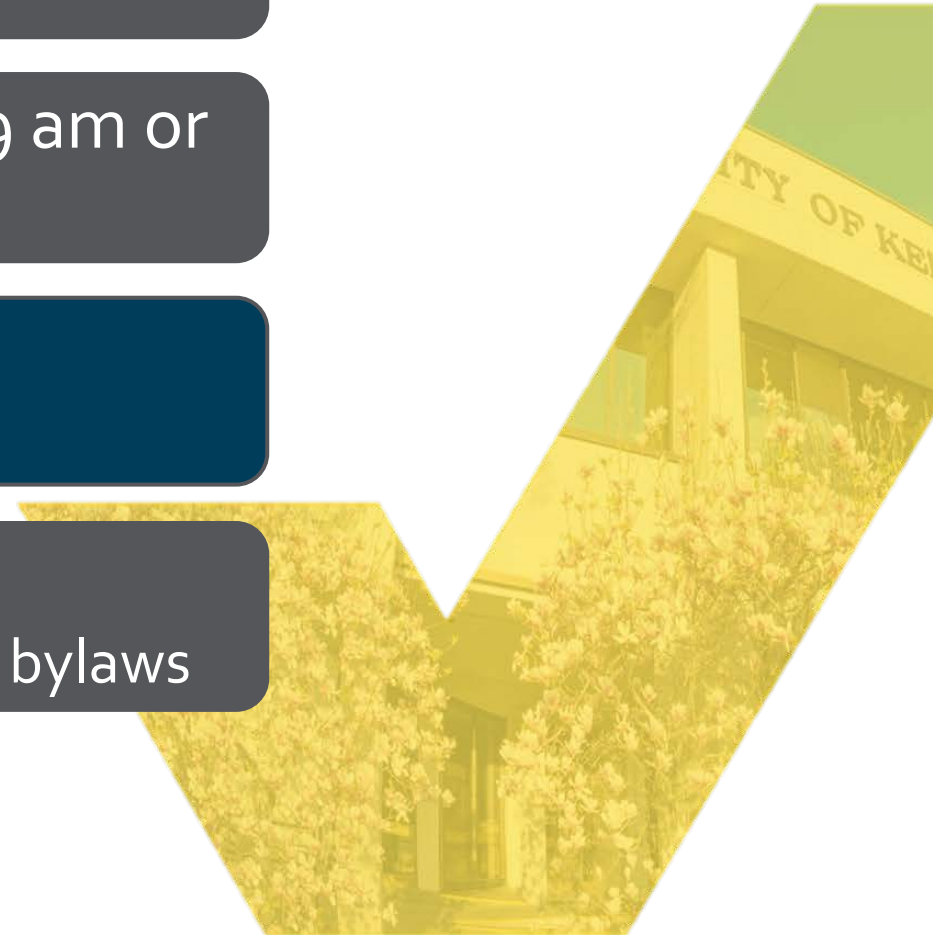
AM Open – 9 am or later
White papers, workshops

Closed / in-camera portion – 9 am or
later

Lunch

PM Regular – 1:30 pm
Development, non-development, bylaws

City of **Kelowna**



Typical Tuesday

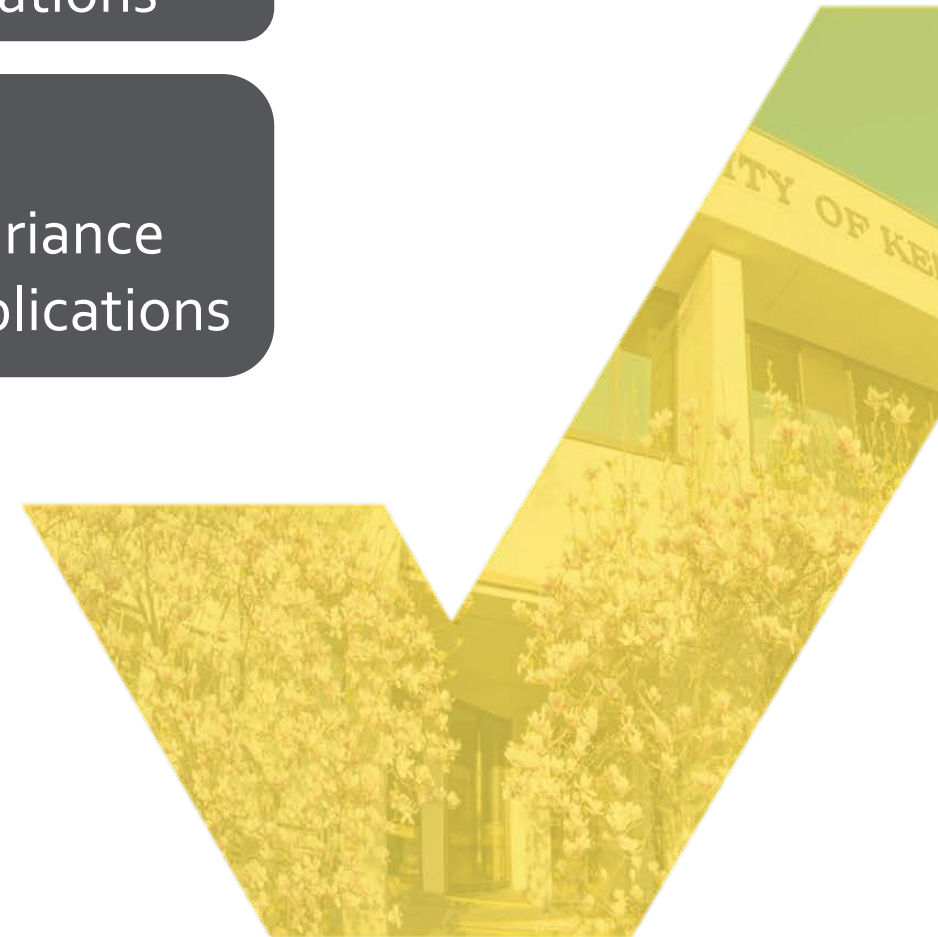
Public Hearing

OCP, select Zoning Bylaw applications

Regular Meeting

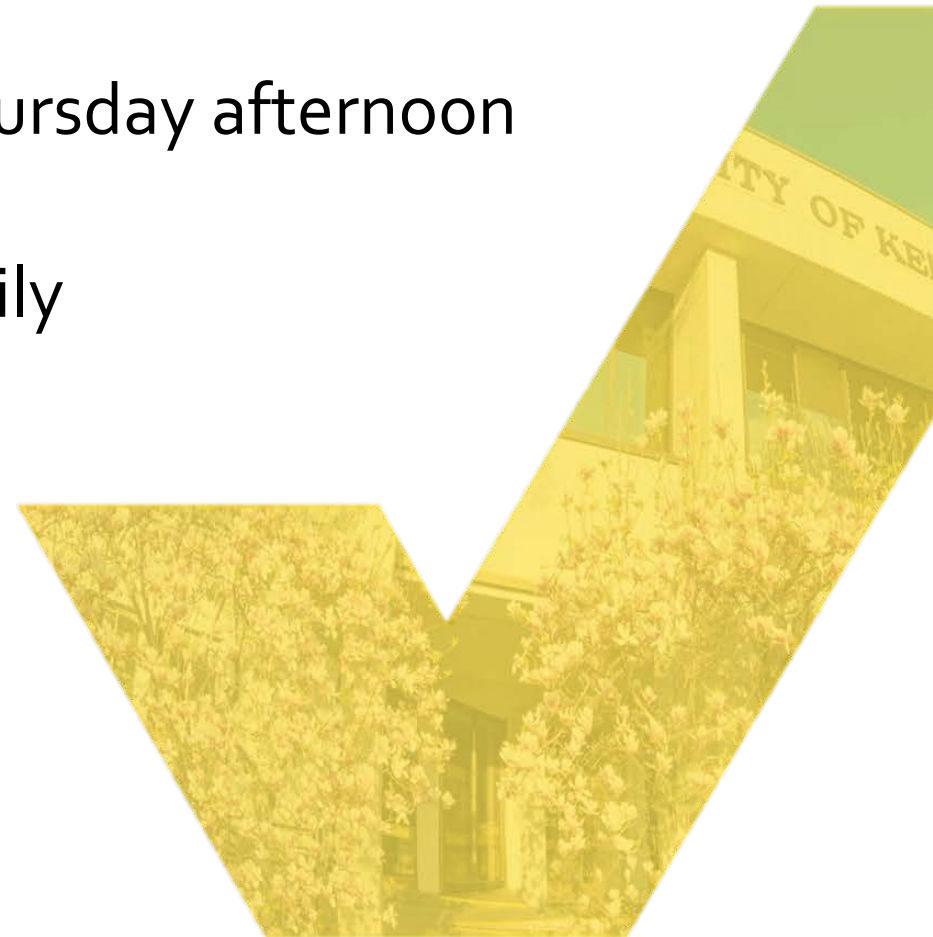
Liquor Licence, Development Variance Permit, Temporary Use Permit applications

City of **Kelowna**



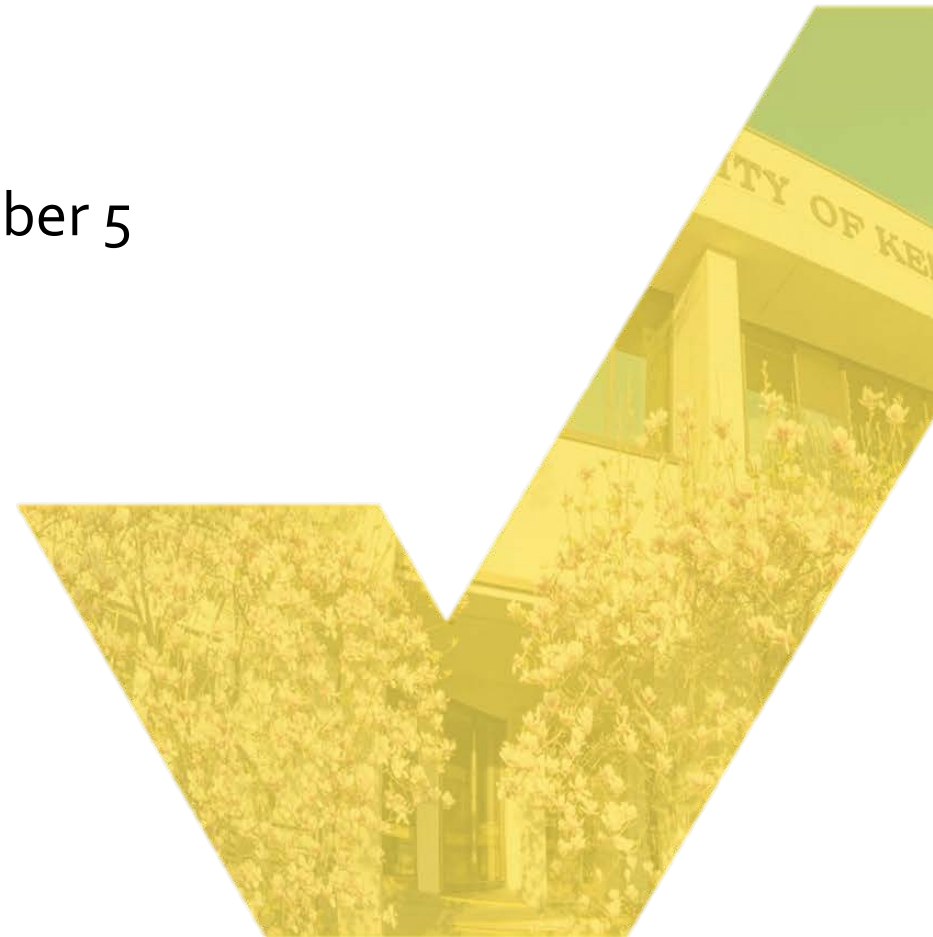
Time Commitment

- ▶ Required to attend meetings
 - ▶ 35 Council Meetings, 19 Public Hearings in 2021
- ▶ Agenda packages available electronically Thursday afternoon
 - ▶ Read over the weekend
- ▶ Public correspondence and interactions – daily
- ▶ Invitations to community events
- ▶ Regional District and committee meetings



Term of Office

- ▶ Four year term (ends October 2026)
- ▶ Sworn in Monday November 7, 2022
- ▶ Meetings through 2022:
 - ▶ Regular Council November 14, 21, 28 and December 5
 - ▶ Public Hearings November 15 and 29
 - ▶ 2023 Budget Meeting December 8
- ▶ Council-elect will receive a more extensive orientation October 31 to November 3
- ▶ New Council will determine 2023 meeting schedule



Candidate Election Resources

Organization	Topics	Contact
City of Kelowna	Candidate nomination process Election bylaws Voter & voting information	kelowna.ca/election 250-469-8645 cityclerk@kelowna.ca
Elections BC	Campaign financing Election advertising	elections.bc.ca 1-800-661-8683 electoral.finance@elections.bc.ca
Ministry of Municipal Affairs	Election legislation Conduct & rules governing elections Resources – legislation, voter & candidate guides, video series	1-800-663-7867 lggovernance@gov.bc.ca

Candidate Election Resources

- ▶ Ministry of Municipal Affairs
- ▶ Candidate video series:
 - ▶ [The importance of running for elected office](#)
 - ▶ [The basics of general local elections](#)
 - ▶ [The role of local elected officials](#)
 - ▶ [Being an effective elected official](#)

BC Local Government Organizations

- ▶ Union of BC Municipalities (UBCM) ubcm.ca
- ▶ Federation of Canadian Municipalities (FCM) fcm.ca/en
- ▶ Southern Interior Local Government Association (SILGA) silga.ca
- ▶ Local Government Leadership Academy (LGLA) lgla.ca

Key Election Dates

Item	Date
Nomination period	August 30 at 9 am to September 9 at 4 pm
Campaign period	September 17 to October 15
Advance voting days	October 5, 8, 12, 13, 14
General voting day	October 15



Questions?

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Office of the City Clerk

250-469-8645

cityclerk@kelowna.ca

kelowna.ca/election

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