

Checklist: Deck Application Requirements

Single Family Dwelling



Checklist # 20-02
Created: Apr 20, 2020

The purpose of this checklist is to aid applicants in ensuring permit packages are complete at time of application.

- One scaled drawing to include;
 - Dimensions of deck, placement on lot, total size and overall lot size
 - Location, with all measurements, of the proposed deck in reference to other structures, property lines, all registered easements, right-of-ways, NO DISTURB zone, NO BUILD zone, existing retaining walls and proposed retaining walls
 - Building elevations, deck foundation/footing plans, and a cross-section showing all construction assemblies
 - Material list showing deck materials and fasteners and build design of the deck and guard rails

*Preferred scale; metric 1:50, imperial 1/4"=1ft
All construction shall conform to the BC Building Code.*

- Engineer's Design and Schedules B, D and proof of insurance if applicable
- Current State of Title (within last 30 days) and copies of registered documents (easements, covenants and right of ways)
- Owner's Authorization Form
- Owner's Acknowledgement Form

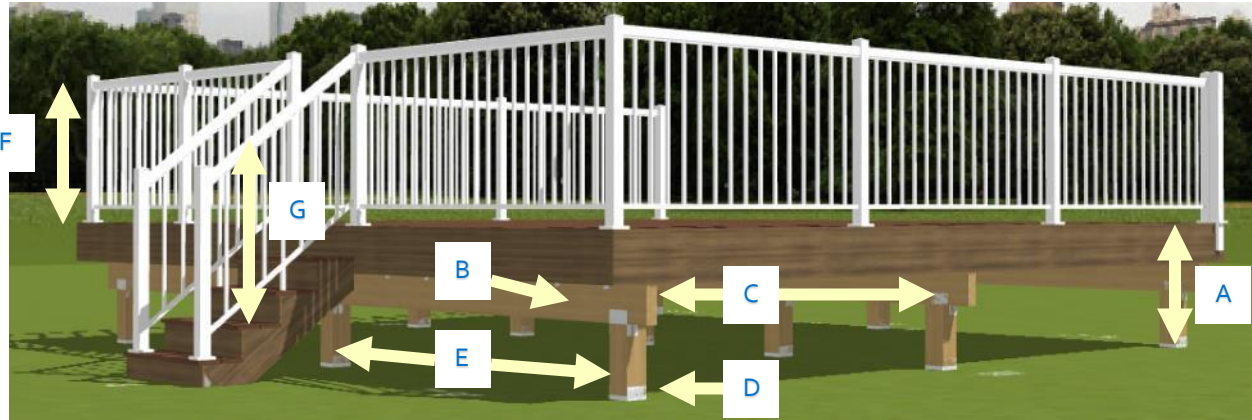
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See Deck Bulletin for build guidelines and requirements, see over for home owners work sheet

*** Note; if lot is sloped and/or you wish to place a hot tub on your deck, you will likely need the help of an engineering professional.*

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A - Deck floor above ground height = _____

B – Beam Size(s) = (Height) _____ x (Width) _____ x (Length) _____

C – Beam Spacing (Centre to Centre, *if applicable*) = _____

D – Post Sizes = (Height) _____ x (Width) _____ x (Length) _____

E – Post spacing (Centre to Centre on posts) = _____

F – Guardrail Height = _____ G – Handrail Height = _____

H – Joist Sizes = (Height) _____ x (Width) _____ x (Length) _____

I – Joist Spacing = _____

J – Footing / Foundation Type (circle one) = **STRIP** / **PIER** / **PAD**

K – Dimensions = (Height) _____ x (Width) _____ x (Length) _____

