



City of Kelowna  
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# Council Policy

## Letters of Appreciation – Council Appointed Committees

APPROVED April 25, 1994

RESOLUTION: R375/10/04/26  
REPLACING: S412/94/04/25  
DATE OF LAST REVIEW: April 2010

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The City of Kelowna, under the Mayor's signature or the Chairman of each committee, will send an annual letter of thanks and recognition to all volunteers who serve as Council-appointed members on City committees. In addition, Councilors may add to the list, the names of citizens who have donated their time to serve on City committees but who are not appointed by Council.

### **REASON FOR POLICY**

To regularly acknowledge and express appreciation for the willingness of individuals to serve on Council appointed committees.

### **LEGISLATIVE AUTHORITY**

NA

### **PROCEDURE FOR IMPLEMENTATION**

The staff representative on each Council appointed Committee is to prepare the letters for signature by the Mayor.